

## MARKYATE PARISH COUNCIL

### **MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 15<sup>th</sup> DECEMBER 2022 AT 7.00PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.**

**Present:** Cllr P Bunyan, Chair, Cllr R Peterson, Cllr S Pilkinton, Cllr S Hakki, B/Cllr H Chapman.  
Mrs D Fitzsimons, Finance Officer/Halls Administrator

**In attendance:** C/Cllr Terry Douris, No members of public.

It was noted this meeting was re-scheduled due to the 6 December 2023 not being quorate.

#### **167/22 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Sheelan due to a prior commitment.

#### **168/22 DECLARATIONS OF INTEREST**

- a) To receive declarations of interest from councillors on items on the agenda  
Cllr Pilkinton declared an interest in item 113/22 Item 3.
- b) To receive written requests for dispensations for declarable interests  
None
- c) To grant any requests for dispensation as appropriate.  
None

#### **169/22 MINUTES OF THE 1 NOVEMBER 2022 PARISH COUNCIL MEETING**

To confirm the Minutes of the Parish Council Meeting held on Tuesday 1 November 2022 as an accurate record of proceedings.

**Resolved**, proposed Cllr R Peterson, seconded by Cllr S Pilkinton that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman.  
Unanimously agreed.

#### **170/22 MINUTES FROM BUDGET AND FINANCE MEETING 24 NOVEMBER 2022**

Received and noted.

#### **171/22 PUBLIC COMMENTS AND QUESTIONS**

County Councillor Terry Douris reported that he had provided an unbiased report to the planning committee regarding the application for Cowper Road and as a result an informavore had been attached to the effect that no construction equipment could be parked on the grass outside.  
He also confirmed that having spoken to the Fire Service he had gained approval for the Christmas tree lights to use the electricity at the fire Station.

#### **172/22 PLANNING DECISIONS**

1	22/02566/LBC	Changes to fenestration, construction of greenhouse and change to internal flooring	The Old Forge, 45 High Street,	Grant
2	22/02565/FHA	Changes to fenestration. Construction of greenhouse and change to internal flooring	The Old Forge, 45 High Street	Grant

#### **173/22 PLANNING APPLICATIONS**

To consider planning applications below:

1	22/03217/FHA November meeting	Demolition of existing garage, Single storey rear and side extension. Landscaping alterations.	5 Dammersey Close	No objections
2	22/03243/DRC	Details as required by condition 3 (Phase 1) 5 (WSI) 8 (Construction Method) 11 (Landscaping) 12(Materials) and 14 (Charging) attached to planning permission	93-95 High Street	Comment-Hedge right against neighbouring house could cause damp Needs wider access to allow parking off High Street

		20/01843/FUL "Demolition of Garage/Outbuildings and construction of a detached house and carport		
3	22/03209/LBC	Installation of Solar Panels	The Grange 8 High Street	No objection though concern that it is a listed building
4	22/03326/FHA	First floor rear extension with roof lights and Juliet balcony	69 London Road	No objection
5	22/03392/LBC	Replacement Front Architrave	Starlings 13 Albert Street	No objection
6	22/03360/LDP	Single storey rear extension, 3m from rear of existing dwelling.	4 Bartholomew Green	No objection
7	22/03412/FUL	Extension and internal alterations to existing front building to form 3 new dwellings and replacement of existing building to rear to form 2 new dwellings.	19-21 High Street	Objection-inadequate parking, overdevelopment of site & Loss of parking along High Street at front of existing building
8	22/02531/FUL <b>Amended</b>	New Residential Dwelling	Land between 33 & 39 Pickford Road	Objection as infilling and on the same grounds as previous objections
9	22/03392/LBC	2 Replacement Front Architrave	Starlings 13 Albert Street	No objections
10	22/03430/DRC	Details as required by conditions 3,4,5,7,9,10,12,13 attached to planning permission 21/01058/FUL (Conversion of the existing water tower (sui generis) to residential (C3), incorporating the infilling of the concrete pillars at the base of the tower and the construction of a flat roof canopy; and the construction of new access road.)	Water Tower Luton Road	Comment: Would like planting in keeping with woodland native to the area TPO's must be considered
11	22/03084/FHA	Single storey front extension and alterations to materials	12 Old Vicarage Gardens	No objection
12	22/03503/FUL	Single storey rear extension. Construction of chimney flue and storage outbuilding. Retention of tarmac laying	121 High Street	No Objection
13	22/03504/LBC	Single storey rear extension. Construction of chimney flue and storage outbuilding. Retention of tarmac laying	121. High Street	No objection
14	22/03346/FHA	Garden wall, greenhouse, and potting shed	Sebright School Cheverells Green	No objection
15	22/03536/LDP	Demolition of existing rear store and construction of single storey rear extension	84 Buckwood Road	No Objection
16	22/03599/LBC	Installation of letter box	Starlings 13 Albert Street	No objection

### 174/22 ACCOUNTS FOR PAYMENT

To authorise the signing of cheques for payment and the signing of the Accounts schedule.

**Resolved**, proposed by Cllr P Bunyan and seconded by Cllr R Peterson, to approve these payments.

Unanimously **agreed**. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 30 November 2022

MPC Current Account	£ 9,644.45
HSBC [Precept Account]	£103,411.47
MPC Investment [NS&I]	£21,436.52
Petty Cash	£42.02
<b>TOTAL</b>	<b>£134,534.46</b>

**Schedule of November 2022 Monthly Payments – please see attached document**

### 175/22 BANK RECONCILIATION

Received and signed by the Chairman.

**176/22 CLERK'S REPORT**

No report

**177/22 CHRISTMAS LIGHTS IN MARKYATE 2022**

It was reported that the Christmas lights were now operational. The light displays in London Road were also commended.

**No action**

**178/22 CEMETERY WORKS**

It was reported that a meeting with the Dacorum Cemetery Manager and the Reverend J Burke had taken place on site.

It was noted that there were 7 or 8 plots remaining in St John's Cemetery.

The Cemetery Manager also praised the standard of work carried out to date in preparation of the new cemetery.

**On going**

**179/22 CHRISTMAS TREE FOR FIRE STATON FORECOURT**

It was proposed by Cllr P Bunyan, seconded by Cllr S Pilkinton, and unanimously **agreed**, for the Parish Council to take over the responsibility from St John the Baptist Church, to purchase a tree, shingle, and lights. With a budget of £175.

**Action: SH/Clerk**

**180/22 DONATION OF TOYS FOR FAMILIES BY RESIDENTS**

It was reported that several residents had donated wrapped toys. These are to be distributed at the Y2K Hall.

**Action: PB/SH**

**181/22 DISTRIBUTION OF CHRISTMAS BAGS**

After discussion and following advice sought, it was agreed not to consider this due to concerns, who will decide who is vulnerable.

As a Parish Council all parishioners must be considered and some may not approve of this expenditure.

For this reason, it was **agreed** this would not go ahead.

**No action**

**182/22 SKIP TO CLEAR WARDENS GARAGE**

It was proposed by Cllr R Peterson, seconded by Cllr P Bunyan, and unanimously **agreed**, a skip is hired to clear the Village Wardens garage.

It was **agreed** that prior to proceeding with this, the cost of using a van for clearance would also be considered.

**Action: Clerk**

**183/22 ALEY GREEN PRECEPT 2023/2024**

Noted, the Precept request from Markyate Parish Council for 2023/24 is set at £3,011.

**No action.**

**184/22 BAGS OF KINDNESS**

It was reported that the Bags of Kindness provided by Hertfordshire County Council had been distributed to elderly parishioners.

**No action**

**185/22 BARRIER FOR PATH TO PEGGY'S FIELD**

It was reported the Acting Supervisor at Dacorum Borough Council Clean Safe and Green had visited the site and will forward details as soon as possible.

**Action: Clerk**

There being no other business the meeting closed at 9.00 pm.

Next meeting: 10<sup>th</sup> January 2023

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

	Type	Date	Num	Name	Memo	Amount
<b>HSBC - Precept Account</b>						
	Transfer	11/11/2022			Funds Transfer	-25,000.00
Total HSBC - Precept Account						-25,000.00
<b>MPC Current a/c</b>						
	s Bill Pmt -Cheque	01/11/2022	Debit	British Gas	Electricity Charges 15/9-20/10	-880.68
	s Bill Pmt -Cheque	01/11/2022	Debit	The IT Bay	New laptop Clerk	-599.99
	s Bill Pmt -Cheque	01/11/2022	106036	Firelec Controls Ltd	Emergency lighting work	-1,379.04
	s Bill Pmt -Cheque	01/11/2022	106035	Village Garden Services	Warden OCt	-1,191.98
	Deposit	01/11/2022			Deposit	1,428.25
	s Bill Pmt -Cheque	03/11/2022	BACS	Morland Solutions Ltd	Door mats	-227.94
	s Cheque	05/11/2022	DDebit	Dacorum Borough Council	Garage rental Nov	-63.12
	s Bill Pmt -Cheque	08/11/2022	BACS	Dunstable Lock and Safe	New keys for regular hirers	-104.65
	s Bill Pmt -Cheque	08/11/2022	BACS	Hertfordshire County Council	Cleaning materials & Stationary	-144.32
	s Bill Pmt -Cheque	08/11/2022	Debit	BT plc	Phone/Broadband Oct-Dec	-611.16
	s Bill Pmt -Cheque	08/11/2022	Debit	Intuit Ltd	Quickbooks desktop Support Nov	-46.80
	s Bill Pmt -Cheque	08/11/2022	106037	John O'Conner Grounds Maintenance	Preparation of ground for New Cemetery	-17,606.16
	Deposit	08/11/2022			Deposit	1.80
	Deposit	08/11/2022			Deposit	12.70
	Deposit	10/11/2022			Deposit	65.16
	s Transfer	11/11/2022			Funds Transfer	25,000.00
	s Bill Pmt -Cheque	15/11/2022	Debit	Jam Crackers Ltd	IT support Nov	-39.36
	s Bill Pmt -Cheque	18/11/2022	BACS	S Pilkinton	Non Vat items for Jubilee	-24.87
	s Bill Pmt -Cheque	18/11/2022	106039	British Legion	Poppy Wreath Donation 22/23	-125.00
	s Bill Pmt -Cheque	18/11/2022	106038	Herts Air Ambulance	Donation - 2022/23	-200.00
	s Bill Pmt -Cheque	18/11/2022	BACS	Markyate & Flamstead Care Group	Donation for Care Group	-400.00
	s Bill Pmt -Cheque	18/11/2022	BACS	Minster Cleaning Services	Cleaning & materials Nov	-894.08
	Deposit	18/11/2022			Deposit	46.05
	Deposit	18/11/2022			Deposit	195.00
	Deposit	18/11/2022			Deposit	100.00
	Deposit	18/11/2022			Deposit	2,274.34
	Deposit	18/11/2022			Deposit	79.10
	Deposit	18/11/2022			Deposit	53.19
	Deposit	18/11/2022			Deposit	66.19
	Deposit	18/11/2022			Deposit	76.40
	Deposit	18/11/2022			Deposit	100.00
	Deposit	18/11/2022			Deposit	174.80
	Deposit	18/11/2022			Deposit	95.50
	s Bill Pmt -Cheque	23/11/2022	Debit	HSBC UK	Bank Charges Nov	-18.15
	Deposit	23/11/2022			Deposit	87.50
	s Bill Pmt -Cheque	23/11/2022	BACS	Cartridge Save	Printer ink	-515.58
	s Bill Pmt -Cheque	23/11/2022	106040	Ringway Infrastructure Services Ltd	New pillar & connection for street lighting	-3,499.46
	s Cheque	25/11/2022		HMCTS	Attachment of Earnings Nov	-7.32
	s Cheque	25/11/2022		Staff	pay Nov	-3,764.44
	s Bill Pmt -Cheque	28/11/2022	Debit	Intuit Ltd	Quickbooks online Support Nov	-24.00
Total MPC Current a/c						-2,512.12
<b>MPC NS &amp; I Investment a/c</b>						
Total MPC NS & I Investment a/c						
<b>MPC Petty cash</b>						
	Cheque	15/11/2022	426	Dunstable Lock and Safe	New key	-14.95
	Cheque	15/11/2022	427	Post Office	Signed for letter	-2.85
Total MPC Petty cash						-17.80
						<b>-27,529.92</b>