

MARKYATE PARISH COUNCIL

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 4th OCTOBER 2022 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr P Bunyan, Chair, Cllr R Peterson, Cllr S Pilkinton, Cllr C Ononye, Cllr S Hakki, Cllr A Sheelan.
Mrs D Fitzsimons, Financial Officer/Halls administrator

In attendance: 3 members of public.

121/22 APOLOGIES FOR ABSENCE

Apologies received from B/Cllr Chapman due to attendance at meeting elsewhere and Cllr Kao due to business commitments, received on 5 October 2022.

122/22 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from councillors on items on the agenda
Cllr Bunyan declared an interest in item 126/22.3
- b) To receive written requests for dispensations for declarable interests
None
- c) To grant any requests for dispensation as appropriate.
None

123/22 MINUTES OF THE 6 SEPTEMBER 2022 PARISH COUNCIL MEETING

To confirm the Minutes of the Parish Council Meeting held on Tuesday 6 September 2022 as an accurate record of proceedings.

Resolved, proposed by Cllr R Peterson, seconded by Cllr S Hakki that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman.
Unanimously agreed.

124/22 PUBLIC COMMENTS AND QUESTIONS

Representations were heard from the members of the public in attendance.

125/22 PLANNING DECISIONS

1	22/02292/FHA	Single storey front extension, replacement roof to existing single storey rear extension, with alterations.	14 Parkfield,	Grant
2	22/00454/RET	Conversion of a garden Summerhouse to a Beauty Therapy room.	17 High Street,	Grant
3	22/02368/FHA	Single storey rear extension.	43 High Street,	Grant

126/22 PLANNING APPLICATIONS

To consider planning applications below:

1	22/02531/FUL	New Residential Dwelling	Land Between 33 & 39 Pickford Road	Object
2	22/02747/FHA	Proposed half width first floor rear extension above existing ground floor back addition	33 Cowper Road	Object
3	22/00032/NODET55 Appeal	Proposed construction of detached dwelling following the demolition of garage on land to rear of 55 High Street.	55 High Street Markyate St	Cllr P Bunyan left the room Objection as before
4	22/02497/FHA	Construction of an outbuilding (shed) in the grounds of the house for use as storage.	Manor House Manor Farm Dunstable Road	No objection
5	LPA Ref: 21/03971/FHA PINS Ref: APP/A1910/D/22/3299548 Appeal	Construction of extension to ancillary outbuilding to form two bay garages	Broomhill Leys Windmill Road	No objection as before
6	22/00562/RET	Garage conversion to annex	17 High Street	No objection

127/22 ACCOUNTS FOR PAYMENT

To authorise the signing of cheques for payment and the signing of the Accounts schedule.

- a) **Resolved**, proposed by Cllr R Peterson, and seconded Cllr P Bunyan, to approve these payments. Unanimously agreed. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 30 September 2022

MPC Current Account	£ 2,551.08
HSBC [Precept Account]	£143,441.47
MPC Investment [NS&I]	£21,436.52
Petty Cash	£70.95
TOTAL	£167,470.02

- b) To receive and sign bank reconciliation, document circulated. This was received and signed by the Chairman.
Resolved, proposed by Cllr Peterson, seconded by Cllr Hakki.

Action: Clerk

Schedule of September 2022 Monthly Payments – please see attached document

128/22 CLERK'S REPORT

No report at this meeting.

129/22 GREEN COMMUNITY TREE PLANTING DAY

Agreed, school to be approached again to try to arrange a suitable day for week commencing 17 October 2022. Failing this the after-school club to be approached.

Action: Clerk

130/22 BARRIER WORK TO PATH LEADING TO PEGGY'S FIELD

Noted, B/Cllr Chapman is in contact with DBC and discussions are in progress. On going

Action: Clerk

131/22 PARKING ISSUES IN AND AROUND THE GEORGE STREET VACINITY

Various proposals were discussed, and it was **agreed** that DBC would be invited to meet to see the issue and also parking issues throughout the Parish

Action: HC

132/22 TREE WORKS IN PEGGY'S FIELD

The tree inspection report was discussed, and it was agreed that all work marked as urgent or due within 1 year should be put out to tender as the work now needs to be put in hand.

Action: RP/Clerk

133/22 CORONATION WORKING PARTY

It was **agreed** that as soon as the date for the Coronation was announced a working party would be formed, without delegated powers, to plan for this.

Action: SP, SH & AS

134/22 CHRISTMAS LIGHTS IN MARKYATE 2022

It was **agreed** that the Christmas lights would be used again this year and would operate from 30th November to 5th January. It was also agreed that the Parish Council would look to provide and decorate a Christmas tree on the Fire Station forecourt this year.

Proposed by Cllr P Bunyan Seconded by Cllr S Hakki

Action: SP

135/22 REMEMBERANCE DAY SERVICE 2022

It was reported that a new organiser had taken over the role as Poppy Appeal Organiser and things were well in hand with Road Closure Order in place.

The Chairman asked all councillors to meet outside the Fire Station at 10.30am on Sunday 13 November to process to the War Memorial for the Remembrance Service.

The Order of Service will be arranged together with a vicar, sourced to carry out the Service.

Action: Clerk

136/22 TREE POLICY

The Tree Policy was reviewed and noted.

Action: Clerk

137/22 VILLAGE PLANTERS

It was reported that a member of the public had asked about action concerning the planters.

Agreed, the warden would be asked to restock the planters.

Action: FO/HA

138/22 HICKS ROAD JUNCTION

It was agreed that the Highway Authority would also be requested to look at this junction, particularly in view of the recent coach accident, together with the other items discussed under item 131/22

Action: Clerk

139/22 MEETING 50 HIGH STREET

It was reported that representatives from the Planning Department were attending to view the site from various neighbouring gardens and the High Street. It was suggested that a parking stress test, is carried out regarding.

Councillors also advised they would like to visit the site to access the site to look at the issues.

Action: Clerk

140/22 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

It was RESOLVED that under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

4 quotations to replace the clerk's laptop were obtained due to the present laptop being insecure.

It was **agreed** a replacement suitable model, with the same spec as recently ordered would be purchased in the region of £485.00

Action: Clerk

There being no other business the meeting closed at 10.00 pm.

Next meeting: 1st November 2022

Signed: _____

Dated: _____

	Type	Date	Num	Name	Memo	Amount
HSBC - Precept Account						
	Deposit	02/09/2022			Deposit	40.79
Total HSBC - Precept Account						40.79
MPC Current a/c						
	s Bill Pmt -Cheque	01/09/2022	BACS	PKF Littlejohn LLP	External audit 21/22	-480.00
	s Cheque	05/09/2022	DDebit	Dacorum Borough Council	Garage rental Sept	-63.12
	s Cheque	14/09/2022		Pearl Gentle/P S Smith	Deposit refund	-100.00
	Deposit	15/09/2022			Deposit	714.15
	Deposit	15/09/2022			Deposit	118.65
	s Bill Pmt -Cheque	16/09/2022	Debit	Hertscom IT Ltd	Website Hosting	-300.00
	s Bill Pmt -Cheque	16/09/2022	Debit	HSBC UK	Bank Charges Aug	-14.00
	s Bill Pmt -Cheque	16/09/2022	Debit	Jam Crackers Ltd	IT subs Aug	-39.36
	s Cheque	16/09/2022		Ward Lynzanne	Deposit refund	-50.00
	s Cheque	16/09/2022		Markyate Allotment Society	Deposit refund	-100.00
	s Cheque	16/09/2022		Jeanette Dow den	Deposit refund	-250.00
	s Bill Pmt -Cheque	16/09/2022	106030	Village Garden Services	grass cutting & Warden Aug	-1,762.08
	s Bill Pmt -Cheque	16/09/2022	BACS	Castle Water Ltd	Water Allotments Jul-Dec 22	-223.88
	s Bill Pmt -Cheque	16/09/2022	BACS	Hertfordshire County Council	Cleaning equipment	-189.96
	s Bill Pmt -Cheque	16/09/2022	BACS	M J Security Systems	Relocating CCTV	-486.60
	s Bill Pmt -Cheque	16/09/2022	BACS	Hertfordshire County Council	Cleaning materials	-140.86
	Deposit	20/09/2022			Deposit	79.10
	s Bill Pmt -Cheque	20/09/2022	BACS	Intuit Ltd	Quick books support Sept	-70.80
	s Bill Pmt -Cheque	23/09/2022	106031	Arthur J Gallagher Insurance	Insurance 22/23	-3,022.44
	s Bill Pmt -Cheque	23/09/2022	BACS	Dacorum Borough Council.	Eurobin rental 1/10 to 31/12	-298.67
	s Bill Pmt -Cheque	23/09/2022	BACS	Firelec Controls Ltd	Alarm service	-126.00
	s Bill Pmt -Cheque	23/09/2022	BACS	Minster Cleaning Services	Cleaning & materials Sept	-894.08
	s Bill Pmt -Cheque	23/09/2022	BACS	N Pow er	Electricity Christmas lights	-34.31
	s Cheque	28/09/2022		HMCTS	Attachment of Earnings Sep	-7.66
	s Cheque	28/09/2022		staff	Payroll	-4,290.85
	s Cheque	28/09/2022	106032	HMRC	Tax & NI July to Sept	-2,139.92
	Deposit	30/09/2022			Deposit	100.00
	Deposit	30/09/2022			Deposit	144.30
	Deposit	30/09/2022			Deposit	100.00
	Deposit	30/09/2022			Deposit	174.80
	Deposit	30/09/2022			Deposit	3,308.50
	Deposit	30/09/2022			Deposit	79.10
	s Bill Pmt -Cheque	02/10/2022	BACS	S J Locks	Code locks and new cupboard lock	-475.00
	s Cheque	04/10/2022		Hertfordshire County Council	PENSION Sept	-613.53
Total MPC Current a/c						-11,354.52
MPC NS & I Investment a/c						
Total MPC NS & I Investment a/c						
MPC Petty cash						
Total MPC Petty cash						
						-11,313.73