

MARKYATE PARISH COUNCIL

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 1ST FEBRUARY 2022 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, B/Cllr. H. Chapman, Cllr. S. Pilkinton, Cllr. D. Kao
Mrs D. Sells, Deputy Clerk/RFO

In attendance:

272/22 APOLOGIES FOR ABSENCE

Cllr. Styles and Cllr. Ononye.

273/22 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from councillors on items on the agenda.
None.
- b) To receive written requests for dispensations for declarable interests
None.
- c) To grant any requests for dispensation as appropriate.
None.

274/22 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the Minutes of the Markyate Parish Council Meeting held on the 11th January 2022 as circulated, be received as a true record, and were signed by the Chairman. This was proposed by Cllr. Pilkinton and seconded by Cllr. Peterson.

275/22 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

No public questions at this meeting.

276/22 TO RECEIVE REPORT AND UPDATES FROM C/CLLR. TERRY DOURIS

Deferred.

277/22 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

| | | | | |
|---|--------------|--|-------------------|------------------------|
| 1 | 20/02159/OUT | Outline Planning Permission including Access, Appearance, Layout and Scale with some matters reserved (Landscaping) for the demolition of the existing structures and redevelopment to provide a new 73-bedroom care home (Use Class C2) together with associated access, car and cycle parking, structural landscaping and amenity space provision. | 3 London Road | Application Withdrawn |
| 2 | 21/04530/HPA | Single storey rear extension measuring 5.0 m deep with a maximum height of 3.5 m and a maximum eaves height of 3.0 m. | 37 Cavendish Road | Prior Approval Refused |
| 3 | 21/03418/FUL | Removal of existing extractor fan system on rear elevation and installation of new extractor fan system to flank elevation. | 55, High Street | Refused |

278/22 TO CONSIDER PLANNING APPLICATIONS BELOW

No planning applications received.

279/22 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts Schedules for January 2022, as circulated.

Resolved, proposed by Cllr. Kao, seconded by Cllr. Peterson, unanimously agreed to approve the schedule for payments.

The schedule of accounts listed the balances of the Parish Council's accounts as follows:
As at 31st January 2022

| | |
|------------------------|--------------------|
| MPC Current Account | £10,996.36 |
| HSBC [Precept Account] | £80,641.66 |
| MPC Investment [NS&I] | £21,436.52 |
| Petty Cash | £25.63 |
| TOTAL | £113,100.17 |

Schedule of Monthly Payments – please see document attached to these Minutes.

280/22 TO RECEIVE AND SIGN BANK RECONCILIATION

This was received and signed by the Chairman.

Resolved, proposed by Cllr S. Pilkinton, seconded by Cllr. R. Peterson, unanimously agreed.

281/22 TO RECEIVE AND NOTE ANNUAL MAINTENANCE SERVICE FOR CCTV SYSTEM

As supplied by MJ Security Systems, this was received and noted.

Action: Clerk/RFO

282/22 CHURCH END UNDERPASS

Update received on the possibility of installing a camera close to the Church End underpass – ongoing.

Action: HC

283/22 PARISH COUNCIL MEETING DAYS, TIME AND VENUE FOR 2022/23

Deferred.

284/22 CLERK'S REPORT

Nothing to report.

285/22 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of general correspondence which was duly noted.

286/22 SURFACE WORK TO PATH LEADING TO PEGGY'S FIELD

Ongoing.

Action: All

287/22 UPDATE REPORT ON PROPOSED CRICKET CLUB CAR PARK

Ongoing.

Action: HC

288/22 TO DISCUSS AND AGREE TREE PLANTING INITIATIVE FOR THE QUEEN'S GREEN CANOPY

Deferred.

289/22 AGREE ACTION FOR THE PLAYGROUND AND EXERCISE EQUIPMENT AT PEGGY'S FIELD

Ongoing.

Action: HC

290/22 RISK ASSESSMENT FOLLOWING INSPECTION AT PLAY AREA AT PEGGY'S FIELD

All were in agreement that no immediate action is required at present.

Action: RP/VW

291/22 TO RECEIVE UPDATE AND AGREE ACTIONS ON COVID-19 IN LINE WITH NEW GOVERNMENT GUIDELINES

Rules are much more relaxed.

292/22 TO RECEIVE REQUESTS AND AGREE ACTIONS FROM DAY NURSERY IN VILLAGE HALL

Each request was discussed in detail and actions agreed.

Action: Clerk/RFO

293/22 AGREE DATE FOR NEXT MEETING FOR MARKYATE PARISH COUNCIL CEMETERY COMMITTEE

Date agreed – 25th February at 1.00pm in the Y2K Hall.

294/22 ITEMS FOR MARKYATE MONTHLY.

To be agreed.

Action: All

295/22 AGREE ACTIONS REGARDING INFORMATION FROM HIRER INVOLVING HIRING OF HALL

It was agreed by all present that the hirer will pay in instalments over the next few months.

296/22 TO RECEIVE THIRD QUARTER SPEND

It was noted the THIRD quarter spend to 31st January 2022 is £65,090 against a budget of £103,085.

Resolved, proposed by Cllr. Peterson, seconded by Cllr. Pilkinton, unanimously agreed.

297/22 TO DISCUSS AND AGREE CONTRIBUTION TO MARKYATE MAY FAYRE

It was agreed to make the Village Halls available at no charge for the May Fayre - meetings of the group arranging the Fayre are also being allowed for no payment.

298/21 CELEBRATION OF THE QUEEN'S JUBILEE

It was decided that the Parish Council will organise an event on Thursday 2nd June, encompassing a giant picnic on the recreation ground by the village halls. Individual groups will be responsible for providing their own seating and food. It is yet to be decided, but the Parish Council will enhance the event in some way. Details to be confirmed. If so desired, individual street parties should be held on the 4th June.

ACTION: All

There being no other business the meeting closed at 8.55 pm.

Next meeting: 1st March 2022

Signed: _____

Date: _____

12:27 PM
01/02/22
Accrual Basis

Markyate Parish Council Bank Ledger

As of 31 January 2022

| Type | Date | Num | Memo | Amount |
|------------------|------------|--------|--|-------------------|
| Transfer | 11/01/2022 | | Funds Transfer | -15,000.00 |
| | | | | <u>-15,000.00</u> |
| Cheque | 05/01/2022 | DDebit | Dacorum Borough Council garage rental Jan | -63.12 |
| Bill Pmt -Cheque | 11/01/2022 | 105988 | C Draper Electrical Contractor various small electrical jobs | -1,623.05 |
| Bill Pmt -Cheque | 11/01/2022 | 105989 | Dacorum Borough Council. Eurobin rental Jan-Mar | -292.85 |
| Bill Pmt -Cheque | 11/01/2022 | 105987 | Triographics Printers Ltd Winter 22 Newsletter | -120.00 |
| Bill Pmt -Cheque | 11/01/2022 | 106986 | Village Garden Services Grass cutting & Warden Dec | -1,048.32 |
| Bill Pmt -Cheque | 11/01/2022 | 105990 | M J Security Systems Annual Maintenance 2022 | -84.67 |
| Transfer | 11/01/2022 | | Funds Transfer | 15,000.00 |
| Deposit | 12/01/2022 | | Deposit | 614.50 |
| Deposit | 14/01/2022 | | Deposit | 103.00 |
| Deposit | 14/01/2022 | | Deposit | 50.00 |
| Deposit | 14/01/2022 | | Deposit | 50.00 |
| Deposit | 14/01/2022 | | Deposit | 38.36 |
| Deposit | 25/01/2022 | | Deposit | 2,460.14 |
| Deposit | 25/01/2022 | | Deposit | 100.00 |
| Deposit | 25/01/2022 | | Deposit | 178.05 |
| Deposit | 25/01/2022 | | Deposit | 438.40 |
| Cheque | 27/01/2022 | staff | Payroll January | -3,370.57 |
| Cheque | 27/01/2022 | HMCTS | Attachment of Earnings Jan | -9.54 |
| Bill Pmt -Cheque | 27/01/2022 | Debit | British Gas Electricity Charges -15/12/21 -1 | -2,870.48 |
| Bill Pmt -Cheque | 27/01/2022 | Debit | HSBC UK Bank Charges 2/12-1/1 | -32.27 |
| Bill Pmt -Cheque | 27/01/2022 | Debit | Intuit Ltd Quickbooks online Jan | -25.20 |
| Bill Pmt -Cheque | 27/01/2022 | Debit | Jam Crackers Ltd IT subs Jan | -39.36 |
| Bill Pmt -Cheque | 27/01/2022 | 105999 | Hertfordshire County Council cleaning materials | -129.32 |
| Bill Pmt -Cheque | 27/01/2022 | 105998 | Markyate Pharmacy Notice board rental | -40.00 |
| Deposit | 28/01/2022 | | Deposit | 84.40 |
| Deposit | 28/01/2022 | | Deposit | 752.21 |
| Cheque | 28/01/2022 | 106000 | Hertfordshire County Council PENSION Jan | -911.12 |
| Deposit | 28/01/2022 | | Deposit | 100.00 |
| Deposit | 28/01/2022 | | Deposit | 51.65 |

HSBC - Precept Account

Total HSBC - Precept Account

MPC Current a/c

12:27 PM
01/02/22
Accrual Basis

Markyate Parish Council Bank Ledger

As of 31 January 2022

| Type | Date | Num | Name | Memo | Amount |
|--------------------------------------|------------|------------|-----------------|------------------------|------------------|
| Bill Pmt -Cheque | 31/01/2022 | 106001 | amazon uk | co2 monitors | -79.98 |
| Cheque | 31/01/2022 | 106002 | Hannah Smith | deposit refund | -100.00 |
| Cheque | 31/01/2022 | 106003 | Hannah Smith | refund | -40.00 |
| Bill Pmt -Cheque | 31/01/2022 | Direct Del | Hertscom IT Ltd | Website Hosting | -178.80 |
| Bill Pmt -Cheque | 31/01/2022 | Debit | Intuit Ltd | Quickbooks Desktop Jan | -46.80 |
| Total MPC Current a/c | | | | | 8,915.26 |
| MPC NS & I Investment a/c | | | | | |
| Deposit | 26/01/2022 | | | Interest | 2.14 |
| Total MPC NS & I Investment a/c | | | | | 2.14 |
| MPC Petty cash | | | | | |
| Cheque | 14/01/2022 | 406 | W H Smith | holiday chart | -6.99 |
| Cheque | 14/01/2022 | 407 | THE Works | Calanders | -2.00 |
| Cheque | 14/01/2022 | 408 | Post Office | signed for letter | -3.35 |
| Total MPC Petty cash | | | | | -12.34 |
| | | | | | -6,094.94 |