

MARKYATE PARISH COUNCIL

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 11TH JANUARY 2022 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, B/Cllr. H. Chapman, Cllr. S. Pilkinton, Cllr. P. Styles, Cllr. C. Ononye
Mrs D. Sells, Deputy Clerk/RFO

In attendance: C/Cllr. Terry Douris, Sergeant James Watson.

243/22 APOLOGIES FOR ABSENCE

To accept and approve apologies from Cllr. D. Kao.

244/22 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from councillors on items on the agenda.
None.
- b) To receive written requests for dispensations for declarable interests
None.
- c) To grant any requests for dispensation as appropriate.
None.

245/22 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the Minutes of the Markyate Parish Council Meeting held on the 7th December 2021 as circulated, be received as a true record and were signed by the Chairman. This was proposed by Cllr. Pilkinton and seconded by Cllr. Styles.

246/22 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

The Parish Council were delighted to welcome James Watson, the new Sergeant responsible for Hemel Hempstead North Rural, West and Central. He gave a brief update on crime figures in Markyate.

247/22 TO RECEIVE REPORT AND UPDATES FROM C/CLLR. TERRY DOURIS

C/Cllr. Douris confirmed that surface dressing on Buckwood Road and Windmill Road would be completed sometime in February. He is also chasing for surface dressing to be applied to footpath in Hicks Road leading to the traffic lights. Confirmation that the new Covid variant is affecting adult care services, with a 2% absence in staff numbers. This is also replicated in the catering services for schools. Correspondence sent to schools by the 'anti-vax brigade' are not helping.

248/22 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	21/04016/FHA	Proposed loft extension with replacement hip to gable roof and dormer windows, alterations to existing window and door openings at ground floor level.	8, Dammersey Close	Granted
2	21/03703/FUL	Demolition of existing barn and construction of single storey 2-bedroom house with outbuilding and new vehicular entrance.	Cotton Spring Friendless Lane	Granted
3	21/03747/FHA	Single storey front extension and rear extension	Hazel Corner, Windmill Road	Granted
4	21/03758/FUL	Proposed construction of detached dwelling following the demolition of garage to the rear of 55 High street.	55 High Street	Refused
5	21/04011/FHA	Single storey rear extension, front porch extension, enlarge crossover.	15 The Coppins	Granted
6	21/04014/FUL	Change of use of the land for yard to tree surgery business, including the erection of two storage buildings and an office.	Land At the Jcn. of Pickford Road, Friendless Lane	Application Withdrawn
7	21/04397/FHA	Two storey front extension.	4, Parkfield	Refused
8	21/01058/FUL	Conversion of the existing water tower (sui generis) to residential (C3), incorporating the infilling of the concrete pillars at the base of the tower and the construction of a flat roof canopy; and the construction of new access road.	Water Tower Luton Road	Granted
9	21/04156/FHA	Conversion of the garage into a study/home office	The Town House 5B Pickford Road	Granted

10	21/04301/FHA	Single storey rear extension	7A Pickford Road	Granted
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249/22 TO CONSIDER PLANNING APPLICATIONS BELOW

1	21/04561/LDP	Proposed rear dormer	15, The Coppins	No objections.
2	21/04530/HPA	Single storey rear extension measuring 5.0 m deep with a maximum height of 3.5 m and a maximum eaves height of 3.0 m.	37, Cavendish Road	This application has already been refused. The Parish Council support this decision.
3	21/04742/LDP	Proposed outbuilding to form home gym and games room	Flint House Roe End Lane	Flamstead Parish.

250/22 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts Schedules for December 2021, as circulated.

Resolved, proposed by Cllr. Styles, seconded by Cllr. Peterson, unanimously agreed to approve the schedule for payments.

The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 31st December 2021

MPC Current Account	£2081.10
HSBC [Precept Account]	£95641.66
MPC Investment [NS&I]	£21434.38
Petty Cash	£37.97
TOTAL	£119,195.11

Schedule of Monthly Payments – please see document attached to these Minutes.

251/22 TO RECEIVE AND SIGN BANK RECONCILIATION

This was received and signed by the Chairman.

Resolved, proposed by Cllr R. Peterson, seconded by Cllr. P. Styles, unanimously agreed.

252/22 AGREE ACTION REGARDING HSBC'S NEW BANKING TERMS AND CONDITIONS FOR SMALL BUSINESSES AND NEW CHARGES.

The Parish Council have received notification from our bank, HSBC, advising changes they are making to business accounts, including price changes to some of our services, from the 1st November 2021.

As this will incur considerable monthly costs, the Parish Council will be seeking to find an alternative bank which does not carry such charges.

Action: Clerk/RFO

253/22 TO RECEIVE AND SIGN PRECEPT FORM FOR PARISH FUNDING PROPOSALS AND TAX BASE 2022/23

(a) It was proposed by Cllr. Peterson and seconded by Cllr. Ononye and **RESOLVED** that the Council approves the budget for 2022/23. Based on the current information the Parish Rate for a Band D property is expected to be £54.25.

(b) It was proposed by Cllr. Pilkinton and seconded by Cllr. Peterson and **RESOLVED** that the Council approves a Precept of £73,531.90.

(c) The Council Tax Support is £442.40.

Action: Clerk/RFO

TO APPROVE THE PROPOSED REQUEST FOR INCOME FROM CONCURRENT SERVICES FOR 2022/23

It was proposed by Cllr. R. Peterson and seconded by Cllr. P. Styles and **RESOLVED** that the Council accepts the DBC Concurrent Services Grant of £7,442.71 and Village Warden Grant of £10,811.74 for 2022/23.

Action: Clerk/RFO

254/22 CHURCH END UNDERPASS

Following further graffiti in the underpass; it was suggested that the Parish Council install CCTV. This is not feasible due to insufficient funds in the budget. B/Cllr. Chapman is enquiring about moving an unused existing camera in Markyate to the High Street end of the underpass.

Action: HC

255/22 PARISH COUNCIL MEETING DAYS, TIME AND VENUE FOR 2022/23

Deferred.

256/22 INSTALLATION OF DEFIBRILLATOR AT PEGGY'S FIELD

This was deemed to be an unwise move, due to the high possibility of vandalism to the equipment and the need for wiring. At present there are a number dotted around the village, therefore the need for a further defibrillator at Peggy's Field is not great.

No action

257/22 CLERK'S REPORT

The Clerk reported that urgent works will be carried out shortly on lighting outside the halls.

A survey being carried out by HCC re: "Have Your Say on Budget Spending" – Cllr. Pilkinton asked for a brief discussion with Councillors after the meeting.

258/22 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of general correspondence which was duly noted.

259/22 SURFACE WORK TO PATH LEADING TO PEGGY'S FIELD

The advice from a structural engineer will be sought, in order to look at exactly what work needs to be undertaken to the path leading to Peggy's Field. This will then start the tender process and completion of the works as soon as possible.

Action: Clerk/RFO

260/22 QUOTATION FOR WORKS TO VILLAGE CLOCK

It was agreed to accept the quotation from Smiths of Derby for Clock Electrification. A T1R movement and Permanent Inverter Charger (PIC) at a cost of £2,859 will be supplied and installed. This will enable the clock to always display the time accurately.

It was agreed that the existing Mechanical Clock works will be carefully stored while a permanent home is agreed.

Action: Clerk/RFO

261/22 UPDATE REPORT ON PROPOSED CRICKET CLUB CAR PARK

The lease from DBC to Markyate Parish Council clause 28(b) restricts the use of the playing fields and pavilion to "the playing of cricket, football or such other games as have been approved by the Council" (DBC), so DBC have refused permission to extend the cricket club car park.

It was agreed the Parish Council will look into creating additional parking spaces at the Village Hall.

Action: HC

262/22 TO DISCUSS AND AGREE TREE PLANTING INITIATIVE FOR THE QUEEN'S GREEN CANOPY

Ongoing.

263/22 AGREE ACTION FOR THE PLAYGROUND AND EXERCISE EQUIPMENT AT PEGGY'S FIELD

It has been noted that the 'Sky-Walker' posts are loose with the concrete crumbling away. B/Cllr. Chapman will make enquiries in order to having this rectified.

Action: HC

264/22 WORKS TO TREES IN PEGGY'S FIELD

It was noted a tree inspection will be carried out shortly but during the interim period, it was agreed lower branches need to be removed.

Action: RP/VW

265/22 ELECTRONIC BUS DEPARTURE SCREENS AT BUS STOPS IN MARKYATE

It was agreed by all present to have electronic bus departure screens at the bus stops in Markyate. This is with the support of HCC who are happy to include them as part of their new screen programme.

Action: Deputy Clerk

266/22 TO RECEIVE UPDATE AND AGREE ACTIONS ON COVID-19 IN LINE WITH NEW GOVERNMENT GUIDELINES

PCR tests are no longer necessary – lateral flow tests will now suffice.

267/22 COST AND DATES FOR SPECIAL SKIP IN HICKS ROAD

The quotations and dates for the refuse skips was noted and agreed. Dates and costs are as follows:

Saturday 5 February 2022 = £463.50

Saturday 11 June 2022 = £472.77

Saturday 1 October 2022 = £472.77

Action: Clerk/RFO

268/22 TRAFFIC CONGESTION IN HICKS ROAD

It was agreed by all that this is a huge problem and one that is not going to be resolved easily. Unfortunately, there is not much the Council can do about this.

No action

269/22 CO2 AIR QUALITY MONITOR FOR VILLAGE HALL/Y2K HALL

It was proposed by Cllr. Bunyan and seconded by Cllr. Pilkinton to purchase Two Air Quality Monitors for use in the Halls as ventilation is minimal; this will gauge the level of air quality to ensure a safe environment for hirers and staff.

Action: Clerk/RFO

270/22 ITEMS FOR MARKYATE MONTHLY.

To be agreed.

Action: All

271/22

Public Bodies (Admissions to Meetings) Act 1960 That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the items in Part II of the agenda for this meeting, due to commercial sensitivities, that if members of the public were present during these items there would be disclosure to them of exempt information relating to proposed contract.

To receive quotations for grass cutting at Peggy's Field and Cemetery.

Only one quotation received. Due to non-receipt of other requests for quotations, the contract was awarded to Village Garden Services at a yearly cost of £3,231.10.

To receive quotations and select one for Tree Inspection at Peggy's Field.

Only one quotation received. Due to non-receipt of other requests for quotations, the contract was awarded to John O'Conner Arboriculture at a cost of £650.00.

There being no other business the meeting closed at 9.40 pm.

Next meeting: 1st February 2022

Signed: _____

Date: _____

9:41 AM
06/01/22
Accrual Basis

Markyate Parish Council Bank Ledger

As of 31 December 2021

HSBC - Precept Account

Total HSBC - Precept Account
MPC Current a/c

Type	Date	Num	Name	Memo	Amount
Deposit	02/12/2021			Deposit	2.72
					<u>2.72</u>
Cheque	01/12/2021	105969	Cash	replenish petty cash	-70.00
Deposit	01/12/2021			Deposit	84.40
Deposit	01/12/2021			Deposit	34.60
Bill Prmt -Chequ	03/12/2021	105970	Village Garden Services	Grass cutting & Warden Nov	-1,224.72
Bill Prmt -Chequ	03/12/2021	Debit	Jam Crackers Ltd	IT subs Dec	-39.36
Cheque	03/12/2021	105971	Reach	deposit refund	-100.00
Cheque	05/12/2021	DDebit	Dacorum Borough Council	Garage rental Dec	-63.12
Deposit	07/12/2021			Deposit	200.00
Deposit	07/12/2021			Deposit	602.80
Deposit	07/12/2021			Deposit	77.84
Deposit	07/12/2021			Deposit	5.87
Deposit	07/12/2021			Deposit	44.93
Deposit	07/12/2021			Deposit	576.27
Deposit	07/12/2021			Deposit	38.36
Bill Prmt -Chequ	08/12/2021	105973	Hertfordshire County Council	cleaning materials	-183.34
Cheque	21/12/2021	105978	staff	payroll December	-3,414.80
Cheque	21/12/2021	105979	HMCTS	Attachment of Earnings Dec	-15.66
Bill Prmt -Chequ	21/12/2021	105980	High Elms Tree Surgery Ltd	Tree work New Cemetery	-6,000.00
Bill Prmt -Chequ	21/12/2021	105981	SLCC	Annual subscription JB	-234.00
Cheque	23/12/2021	105982	Tanaka Chatapura	Deposit refund	-100.00
Cheque	23/12/2021	105983	HM Revenue & Customs(Payro Tax & NI March		-1,526.75
Cheque	23/12/2021	105984	Hertfordshire County Council	PENSION Dec	-925.72
Cheque	23/12/2021	105985	Libet Wilkie	deposit refund	-100.00
Deposit	23/12/2021			Deposit	88.23
Deposit	23/12/2021			Deposit	27.92
Deposit	23/12/2021			Deposit	100.00
Deposit	23/12/2021			Deposit	264.15
Bill Prmt -Chequ	30/12/2021	Debit	Castle Water Ltd	Water Allotments Apr-Sept	-102.76
Bill Prmt -Chequ	30/12/2021	Debit	HSBC UK	Bank charges	-29.55

9:41 AM
06/01/22
Accrual Basis

Markyate Parish Council
Bank Ledger

As of 31 December 2021

Type	Date	Num	Debit	Intuit Ltd	Memo	Amount
Bill Pmt -Chequ	30/12/2021				quickbooks support dec	-72.00
						-12,056.41
Total MPC Current a/c						
MPC NS & I Investment a/c						
Total MPC NS & I Investment a/c						
MPC Petty cash						
Cheque	01/12/2021	105969		Cash	Replenish Petty cash	70.00
Cheque	02/12/2021	404		Post Office	signed for letter	-2.69
Cheque	02/12/2021			Nisa Store	phone top up	-10.00
						57.31
						-11,996.38
Total MPC Petty cash						