

## MARKYATE PARISH COUNCIL

### **MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD VIRTUALLY ON TUESDAY 12<sup>th</sup> JANUARY 2021 AT 7.30PM.**

**Present:** Cllr. P. Bunyan, B/Cllr. H. Chapman, Cllr. S. Pilkinton, Cllr. R. Peterson, Cllr. C. Ononye,  
Cllr. D. Kao

**In attendance:** No members of the public at this meeting.

#### **180/21 APOLOGIES FOR ABSENCE**

Apologies: Cllr. P. Styles.

#### **181/21 DECLARATIONS OF INTEREST**

No declarations of interest at this meeting.

#### **182/20 MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the Markyate Parish Council Meeting held on the 3<sup>rd</sup> November 2020 as circulated, be received as a true record and were signed by the Chairman. This was proposed by Cllr. R. Peterson and seconded by Cllr. S. Pilkinton.

#### **183/21 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)**

No public comments and questions at this meeting.

#### **184/21 TO RECEIVE REPORT AND UPDATES FROM C/CLLR. TERRY DOURIS**

Deferred, due to County Councillor Douris attending another Council meeting.

#### **185/21 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL**

1	20/03111/LBC	Replacement of front and garden doors.	Starlings, 13 Albert Street.	Granted
2	4/01283/19/FUL	Construction of new dwelling with landscaping.	Land Rear Of Gooseacre, Buckwood Road.	Granted
3	20/03373/AGD	Construction of agricultural building.	Cotton Spring Farm, Friendless Lane	Prior Approval Refused
4	20/03119/OPA	Proposed Conversion of offices to two one bedroom flats.	32F High Street	Prior Approval Refused

#### **186/21 TO CONSIDER PLANNING APPLICATIONS BELOW**

1	20/03739/FUL & 20/03740/LBC	Construction of two new detached dwellings and new boundary wall.	64, High Street	Concerns regarding extra vehicles and possible difficulty for vehicles to turn in if cars are parked in this area, especially emergency vehicles. Also, no other properties look like this in the village. Otherwise, no objections.
2	20/03800/FUL 20/03801/LBC	Single storey rear extension, conversion of first floor into 1-bedroom flat, construction of chimney flue, construction of outbuilding for storage in rear garden and retention of laying the tarmac in back garden of property.	121 High Street	Council believes the flue is already in place, otherwise, no objections.
3	20/03860/LBC 20/03859/FHA	Proposed replacement conservatory and extension.	2 Woodend Cottages, Little Woodend.	Flamstead Parish.
4	20/00396/OUT	Extension to block a/b to form additional offices above existing ground floor office	Ver House 55 London Road	PC objections and previous comments still stand, as before. PC objects strongly to this application.
5	20/04008/FHA	Two storey rear extension.	New Lodge, Markyate Cell Park, Dunstable Road	No objections. An observation though – the gate by The Lodge should not be used as it is a very dangerous exit onto the A5183.

#### **187/21**

To approve the signing of cheques for payment and the signing of the Accounts Schedule as of 31<sup>st</sup> December 2020, as circulated. It was proposed by Cllr. R. Peterson and seconded by Cllr. S. Pilkinton and **agreed** unanimously to approve the schedule for payment outside of meeting. **RESOLVED:** that the schedule of payment be signed as circulated, noting that cheques have been signed as and when required by approved signatories, during the coronavirus pandemic lockdown.

The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 31<sup>st</sup> December 2020

MPC Current Account	£4,690.13
HSBC [Precept Account]	£72,994.68
MPC Investment [NS&I]	£21,281.17
Petty Cash	£42.14
<b>TOTAL</b>	<b>£99,008.12</b>

**188/21 BANK RECONCILIATION**

This was received, noted and proposed by Cllr. S. Pilkinton and seconded by Cllr. C. Ononye.

**Action: Clerk/RFO**

**189/21 TO RECEIVE UPDATE AND AGREE ACTIONS ON COVID-19 IN LINE WITH NEW GOVERNMENT GUIDELINES**

The Chairman reported that the Parish Council has put in place all Covid-19 measures, compliant in every way. There are very few hirers at the moment; only the Church is attending on Friday's and Sunday's and Baby Clinic every two weeks.

**Action: Clerk**

**190/21 TO RECEIVE AND NOTE DATES AND APPROXIMATE COST OF THE SPECIAL SKIP**

Saturday 6 February 2021 - charge = £450.00

Saturday 12 June 2021 - charge approx. £472.50

Saturday 2 October 2021 - charge approx. £472.50

The only change to these dates could be due to any Government advice on Covid restrictions.

**No action**

**191/21 AGREE A SCHEME FOR MARKYATE THAT MAY FIT THE MORE TARGETED CRITERIA FOR THE REVAMPED P3/ACTIVE TRAVEL GRANT**

The Parish Council will consider possible schemes which will be discussed at the next meeting.

**Action: Clerk/All**

**192/21 AGREE HOW THE COUNCIL MAY BENEFIT FROM THE GREEN COMMUNITY GRANTS**

B/Cllr. Chapman suggested that the dead trees in the new cemetery be removed and replacement trees planted in their place. All present were in favour of this proposal. An application will be completed.

**Action: Clerk**

**193/21 DISCUSS REQUEST FOR A SEMI-CIRCULAR MEMORIAL BENCH AND TREE ON THE CRICKET CLUB RECREATION GROUND**

Although the Parish Council and the Cricket Club have no objections to this proposal, Dacorum Borough Council have requested a number of considerations which must be adhered to. These considerations will be discussed by all parties and once agreed, plans can be put in place.

**Action: HC/Clerk**

**194/21 TO NOTE EMERGENCY EXPENDITURE OF £400 TO REPAIR FAULTY CHRISTMAS LIGHTS DURING THE FESTIVE PERIOD**

This was noted by all present.

**195/21 CLERKS REPORT**

Nothing to report at this meeting.

**196/21 TO RECEIVE REPORT ON CRICKET CLUB ADDITIONAL PARKING**

Dacorum Borough Council have refused the request for an extension to the car park. Works would require the removal of a mature tree and hedge and the current environmental focus within the Borough is to try and preserve the environment and tree stock, so the removal of a mature tree and hedge would be contrary to this. Even if the tree and hedge were replaced, these would take many years to provide the same benefits.

There was also concern at the proximity of the car park to the cricket/football ground. The minimum distance for a football pitch run-off recommended by the FA is 3m and a minimum of 2m. The Cricket Club will need to submit another layout plan with the new car park's revised location for the Council to consider.

**Action: HC/Clerk**

**197/21 MAINTENANCE OF HEDGE LEADING TO THE VILLAGE HALLS**

Ongoing.

**Action: HC/Clerk**

**198/21 TO SIGN PRECEPT FORM FOR PARISH FUNDING PROPOSALS AND TAX BASE 2021/22**

Deferred.

**199/21 TO APPROVE THE PROPOSED REQUEST FOR INCOME FROM CONCURRENT SERVICES FOR 2021/22**

Deferred.

**200/21 TO DISCUSS AND AGREE ITEMS FOR MPC NEWSLETTER 2021**

It was noted the MPC Newsletter was completed, printed and delivered prior to Christmas.

**201/21 TO DISCUSS AND FORMULATE ITEMS FOR INCLUSION IN MARKYATE MONTHLY**

To be agreed.

**202/21 CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk circulated the list of general correspondence which was duly noted.

**203/21 Public Bodies (Admissions to Meetings) Act 1960 That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the items In Part II of the agenda for this meeting, due to commercial sensitivities, that if members of the public were present during these items there would be disclosure to them of exempt information relating to proposed contract.**

To receive report from Clerk regarding hours accumulated whilst studying for the CILCA exam.

The CILCA qualification has now been awarded to the Clerk, however the above will be discussed at the upcoming Budget and Finance Committee.

There being no other business the meeting closed at 8.42 pm

**Next meeting: 2<sup>nd</sup> February 2021**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_