

MARKYATE PARISH COUNCIL

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 1st OCTOBER 2019 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, Cllr. J. Taunton, B/P/Cllr. B. Chapman, Cllr. P. Styles, Mrs D. Sells, Clerk/RFO

In attendance: Cllr. V. Picton, Chairman Flamstead Parish Council

156/19 APOLOGIES FOR ABSENCE

Cllr. C. Ononye, Cllr. D. Kao, due to work commitments.

157/19 DECLARATIONS OF INTEREST

Cllrs. S. Pilkinton and R. Peterson both declared an interest in item number 163/19, item number 5; both know the applicant. Cllr. P. Styles declared an interest in item number 163/19, item number 6; due to living next door.

158/19 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Markyate Parish Council Meeting held on the 3rd September 2019, as circulated, be received as a true record and were signed by the Chairman. This was proposed by Cllr. Peterson and seconded by Cllr. Styles.

159/19 MINUTES OF EXTRAORDINARY MEETING

It was **RESOLVED** that the minutes of the Markyate Parish Council Extraordinary Meeting held on the 10th September 2019, as circulated, be received as a true record and were signed by the Chairman. This was proposed by Cllr. Pilkinton and seconded by Cllr. Peterson.

160/19 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

Cllr. Taunton commented on the faded paint on the parking spaces to the side of the Village hall. This item will be discussed at the next Halls meeting.

161/19 FLAMSTEAD GRAPEVINE COMMUNICATION SYSTEM

V. Picton, Chairman of Flamstead Parish Council attended the meeting to talk about Flamstead's "Grapevine". It has been very well received by the parishioners. Only positive comments will be published, complaints not accepted through this channel and charity events will only be advertised if they relate to the parish. Any local events will get a 'write-up' giving as much information as is deemed necessary. "Mail-Chimp" is used, which allows a certain amount of emails to be sent each month. It has a monthly fee, but deemed invaluable for this project, having many other features. 40% of Flamstead village now subscribe to "Grapevine"; it is hoped that this will progressively get higher.

162/19 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/01805/19/DRC	Details required by Condition 2 (Materials attached to planning permission 4/02221/18/FUL – demolition of existing indoor manege and open barn. Construction of 4 new 3-bedroom dwellings and introduction of new linking track for horses	Livery Stables, Puddephats Farm, Puddephats Lane	Grant
2	4/01389/19/FHA	Partial demolition of single storey extension; construction of new connecting doorway; replacement of internal floor finishes; removal of half flight of steps and replacement with new; removal of internal pilasters and replacement with flat arches.	9, Cheverells House, Cheverells Green	Grant
3	4/01390/19/LBC	Partial demolition of single storey extension; construction of new single storey extension; construction of new connecting doorway; replacement of internal floor finishes; removal of half flight of steps and replacement with new; removal of internal pilasters and replacement with flat arches.	9, Cheverells House, Cheverells Green	Grant
4	4/02001/19/DRC	Details as required by condition 3 (I) (II) (III) (IV) (V) (External details) attached to planning permission 4/02221/18/FUL Demolition of existing indoor manege and open barn. Construction of 4 new three-bedroom dwellings and introduction of new linking track for horses.	Livery Stables, Puddephats Farm, Puddephats Lane	Grant

163/19 TO CONSIDER PLANNING APPLICATIONS BELOW

1	4/02060/19/LDP	Loft conversion with rear dormer	Arran, Cavendish Road	Refused
	4/01994/19/DRC	Details as required by condition 5 (equine management plan) of planning permission 4/03348/15/FHA (erection of stables and tack room (resubmission of application 4/02474/15/FHA)	Lower Farm End, Luton Road	No Objections
3	4/02001/19/DRC (GRANTED)	Details as required by condition 3 (I) (II) (III) (IV) (V) & 5 (part) (exterior materials, hard surface materials and landscaping) attached to planning permission 4/02221/18/FUL (demolition of existing indoor manege and open barn. Construction of 4 new three-bedroom dwellings and introduction of new linking track for horses.	Livery Stables, Puddephats Farm, Puddephats Lane	Granted
4	4/02076/19/LBC	Replacement of 9 windows.	Hill Farm, Little Woodend	Flamstead Parish
5	4/01730/19/FHA	Raised decking areas with log cabin to rear garden	17, Pickford Road	Objection. Out of keeping with the residential area. The fencing and decking are too high and possibly contravene the local bylaws. The height of the whole structure should be reduced in order to prevent intrusive sightlines into the neighbour's upstairs bedrooms.
6	4/02140/19/MFA	Demolition of former residential care home and 2 detached dwellings. Construction of 3 storey building forming 48 new dwellings, with basement, associated hard and soft landscaping, parking, bin store and main entrance gateway.	Caddington Hall, Luton Road	Objection. The majority of the Council strongly object. Enormous over-development of site, very much bigger than the original Caddington Hall. Reasons for refusal last time have not been addressed. This application conflicts with the National Green Belt Policy and does not address the previous refusal by the Highways Authority. Habitat of birds and bats could be destroyed in the TPO's around the area, if the entrance is widened for access/exit onto the main road.

164/19 TO CONSIDER PLANNING DECISIONS AND APPLICATIONS RECEIVED BETWEEN 25th SEPTEMBER 2019 and 1st OCTOBER 2019

Planning Decisions:

1	4/01795/19/FHA	Garage Conversion	Old Beechwood, Cheverells Green	Grant
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Planning Applications:

1	4/02232/19/FHA	Ground floor front extension	111 High Street	No Objections
2	4/02205/19/FUL	Retention of repositioned Manege	Cotton Spring, Friendless Lane	Flamstead Parish
3	4/02268/19/FHA	First floor side extension	35, Long Meadow	No Objections

165/19 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts Schedule for September 2019, as circulated. It was proposed by Cllr. Taunton and seconded by Cllr. Peterson and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 30th September 2019

MPC Current Account	-£6,587.34
HSBC [Precept Account]	£85,037.45
MPC Investment [NS&I]	£21,112.27
Petty Cash	£36.45
TOTAL	£99,598.83

166/19 TO RECEIVE AND SIGN BANK RECONCILIATION

This was received and accepted. Proposed by Cllr. Pilkinton and seconded by Cllr. Peterson.

167/19 CRICKET CLUB DRAFT LEASE

A meeting was held with the solicitors and all relevant paperwork has been signed. The Cricket Club now need to sign the Lease Plan and present evidence they are trustees. This will then be returned to our solicitor and this will be complete.

Action: HC/Clerk

168/19 TRANSFER OF NEW CEMETERY LAND

Everything has been agreed by the Parish Council Solicitor. Clarification needs to be sought regarding access to the water supply and soakaway, which will be dealt with in due course.

Action: HC

169/19 CLERKS REPORT

A report regarding updated issues regarding Luton Airport was read out.

170/19 TO APPROVE AND ACCEPT NOTICE OF CONCLUSION OF AUDIT FROM EXTERNAL AUDITOR FOR YEAR ENDED 31ST MARCH

It was noted the External Auditors report from PKF Littlejohn LLP dated 11 September 2019 has been received and the Notice of conclusion of Audit has been displayed from 20 September 2019 publicly for 14 days, the legal requirement being fulfilled.

Except for the matters reported below, on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) in their opinion the information in Sections 1 and 2 of the AGAR is in accordance with proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

'The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR.

Unpaid direct debits as at the year end have been incorrectly included as items of expenditure and as reconciling items in the bank reconciliation. The figure in Section 2, Box 8, should read £69,580.00.'

It was **RESOLVED**: To accept and note the report and to ensure next year the amendments are corrected in the prior year comparatives and to ensure unpaid direct debits as at year end are not included as items of expenditure.

Action: Clerk/FO

171/19 AGREE ACTIONS REGARDING PUBLIC FOOTPATH - "THE SLYPES" - LEADING TO PEGGY'S FIELD

Following communication from the owner of the path; it was agreed that another letter will be sent with a proposal that the Council purchase this strip of land for a nominal fee, as was offered in the past.

Action: Clerk

172/19 CORRESPONDENCE REGARDING PAYMENT OF INSURANCE CLAIM

It was received and noted by all that the payment of £1,776.26 was made to Markyate Parish Council regarding the insurance claim, from Ecclesiastical, for the repair of the office reception window and a new file safe after damage caused during the break in. This payment was minus the excess of £250.00.

No action.

173/19 VILLAGE CLOCK

Due to the costs involved for replacing the clock, the Council will once again look into the costs of having the existing clock's mechanism converted to electric.

ACTION: Clerk

174/19 MISSING MILESTONE

The milestone will be re-positioned in its new location in due course, at no cost to the Council.

175/19 CHILD'S SWING SEAT – PEGGY'S FIELD

It was agreed that prices will be sought for two child swing seats to replace two larger seats, making it safer for younger children.

Action: Clerk

176/19 HEIGHT OF TREE'S/CUTTING BACK HEDGES IN PEGGY'S FIELD

Prices are currently being sought for this work, following a site visit.

Action: RP/Clerk

177/19 TREES ON FOOTPATH LEADING TO CEMETERY

The church was approached, requesting that they cut back the trees on the footpath, however, they declined and suggested that the owner carry out this task. The owner has been notified.

No action

178/19 MARKYATE MONTHLY/TWITTER

Items to be agreed.

Action: RP/Clerk

179/19 AGREE SIGNATORIES FOR THE NS&I MPC ACCOUNT

It was **RESOLVED** that the following would be bank signatories for the NS&I account: -

Councillors: P Bunyan, S Pilkinton, R Peterson and P Styles

Staff: J Bissmire, D Sells, D Fitzsimons

Action: Clerk/FO

180/19 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of general correspondence which was duly noted.

181/19 Public Bodies (Admissions to Meetings) Act 1960. That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

- 1) To receive quotations for maintenance work to trees in Peggy's Field:
Deferred.
- 2) To receive quotations for gritting in the village:
Deferred.

There being no other business the meeting closed at 9.35 pm

Next meeting: 5th November 2019

Signed: _____

Date: _____