

MARKYATE PARISH COUNCIL

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 5TH NOVEMBER 2019 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, Cllr. J. Taunton, B/P/Cllr. B. Chapman, Cllr. C. Ononye, Mrs D. Sells, Clerk/RFO

In attendance: C/Cllr. Terry Douris

182/19 APOLOGIES FOR ABSENCE

Cllr. P. Styles – no apologies received, Cllr. D. Kao, due to work commitments.

183/19 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

184/19 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Markyate Parish Council Meeting held on the 1st October 2019, as circulated, be received as a true record and were signed by the Chairman. This was proposed by Cllr. Peterson and seconded by Cllr. Taunton.

185/19 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

C/Cllr. Terry Douris informed the Council that the date for installation of the 20mph zone was provisionally allocated between the 9th-13th December.

There will be road closures in the future to enable various highways works to be carried out over the next 18 months. See notice boards or MPC website for more information.

From 1st January 2020, Herts Year of Culture – Dacorum, will be undertaking a whole range of activities, to suit all ages. A great opportunity for Markyate to get involved. For more information visit their website: HYOC 2020 or email annie.smith@dacorum.gov.uk.

186/19 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	*4/01795/19/FHA	Garage Conversion	Old Beechwood, Cheverells Green	Grant
2	4/00171/19/FUL	Demolition of existing equestrian facilities and construction of one four-bedroom dwelling, one three-bedroom holiday let, one workshop/barn/carport building, with associated soft landscaping, hardstanding, and fencing	1 Woodend Cottages, Little Woodend	Grant
3	4/02060/19/LDP	Loft conversion with rear dormer	Arran, Cavendish Road	Refuse
4	4/02076/19/LBC	Replacement of 9 windows	Hill Farm, Little Woodend	Withdrawn
5	5/02066/19/FHA	Roof alterations, loft conversion, rear dormer and new fenestration	Arran Cavendish Road	Grant

**Taken to October PCM*

187/19 TO CONSIDER PLANNING APPLICATIONS BELOW

1	*4/02232/19/FHA	Ground floor front extension	111 High Street	<i>Taken to October PCM</i>
2	*4/02205/19/FUL	Retention of repositioned Manege	Cotton Spring, Friendless Lane	<i>Taken to October PCM</i>
3	*4/02268/19/FHA	First floor side extension	35, Long Meadow	<i>Taken to October PCM</i>
4	4/02224/19/DRC	Details as required by condition 5 (enabling works, external works, outbuildings-sheds, soft landscaping. Information on oil tank, foul drainage system and external lighting) attached to planning permission 4/0221/18/FUL (demolition of existing indoor manege and open barn. Construction of 4 new three-bedroom dwellings and introduction of new linking track for horses).	Livery Stables, Puddephats Farm, Puddephats Lane	Not in parish.
5	4/02338/19/FHA	Loft conversion including hip to gable, rear dormer, minimal changes to current roof, internal changes and new fenestration.	Arran, Cavendish Road	No Objections.
6	4/02331/19/LBC	Remove existing windows and replace with 5 sash and 4 casement windows.	Stuart House, 1, Ferrers Hill Farm, Pipers Lane	No Objections.
7	4/02066/19/FHA	Roof alterations, loft conversion, rear dormer and new fenestration.	Arran, Cavendish Road	No Objections.
8	4/02319/19/APO	Change of use from agricultural building to flexible use (storage and distribution)	Farm Shed & Store, Wood End Farm Grainstores, Wood End Lane	Not in parish.

**Taken to October PCM*

188/19 TO CONSIDER PLANNING DECISIONS AND APPLICATIONS RECEIVED BETWEEN 30TH OCTOBER 2019 and 5TH NOVEMBER 2019

Planning Decisions:

9	19/02765/LIPA	Change of use of current building to provide 4x two-bedroom terraced dwellings.	The Promotional Centre, Church End	Objection. This application has been presented previously; the Council objected at the time and has asked that the list of objections given, be the same on this application.
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189/19 55, HIGH STREET

The appeal on the above property has been withdrawn, but the enforcement still stands. *From* the 1st October, within a 6-month period, the applicant will need to put in their application to re-install the item.

190/19 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts Schedule for October 2019, as circulated. It was proposed by Cllr. Pilkinton and seconded by Cllr. Peterson and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 31st October 2019

MPC Current Account	£244.47
HSBC [Precept Account]	£70,037.45
MPC Investment [NS&I]	£21,112.27
Petty Cash	£5.15
TOTAL	£91,399.34

191/19 TO RECEIVE AND SIGN BANK RECONCILIATION

This was received and signed. Proposed by Cllr. Peterson and seconded by Cllr. Ononye.

192/19 TO RECEIVE AND SIGN SECOND QUARTER SPEND

This was received and signed. Proposed by Cllr. Peterson and seconded by Cllr. Ononye.

193/19 CRICKET CLUB DRAFT LEASE

B/Cllr. Chapman reported that two more signatures were required from the Council, confirmation of trustees will need to be noted in minutes, currently being drawn up. Conclusion is imminent.

Action: HC/Clerk

194/19 TRANSFER OF NEW CEMETERY LAND

Apart from a slight issue regarding future use of the tap, confirmation will be put in writing to Inland, which should draw this project to a close.

Action: HC

195/19 CLERKS REPORT

Nothing to report at this meeting.

196/19 REMEMBRANCE DAY PARADE AND RISK ASSESSMENT

Report was received and actions agreed for Remembrance Day. The Risk Assessment was noted and accepted by all present and signed by the Chairman.

Action: Clerk

197/19 TREE POLICY

Markyate Parish Council's Tree Policy was reviewed and accepted by all present.

198/19 CIL PAYMENTS

The neighbourhood proportion payment of the Community and Infrastructure Levy from 1st April-30th September was noted and accepted as being £429.94.

199/19 "GRAPEVINE" COMMUNICATION SYSTEM

It was proposed that in the New Year, Flamstead's "Grapevine" would be sent to Markyate's Parish Clerks in order that they can better assess how much extra administrative time this will require, with a view to possibly adopting this form of communication.

Action: JT/Clerk

200/19 VILLAGE CLOCK

This will be discussed at the Budget and Finance Committee meeting on the 14th November 2019, in order to assess if costs for refurbishment are viable.

Action: RP

201/19 CHILD'S SWING SEAT – PEGGY'S FIELD

A unanimous vote was attained for the purchase of two child's swing seats to be installed in Peggy's Field. The swings will be purchased through CIL funds and the small shortfall will be funded from the Precept.

Action: Clerk

202/19 SIGN INDICATING ST. JOHN'S CEMETERY

At the request of a parishioner, the Council will be looking into purchasing a sign, indicating St. John's Cemetery, to be erected near the war memorial.

Action: Clerk

203/19 MANNED FREIGHTER

Dates were proposed for the supply of the manned freighter in Hicks Road for 2020, including costs, which were duly noted: Saturday 8 February 2020, Saturday 6 June 2020 and Saturday 3 October 2020.

Costs for the February freighter will be £435.77. After April 1st, there is usually a percentage increase added to all services; this will be confirmed around February 2020.

204/19 DAMAGE TO AUTOMATIC GATES – INSURANCE CLAIM

This insurance claim is no longer required due to the damage being paid by the person who damaged the gates. The payment has been received and arrangements are underway for repairs to be undertaken.

Action: FO

205/19 LONDON LUTON AIRPORT PUBLIC CONSULTATION

LLA public consultation, Monday, November 18th, 2pm – 8pm at the Village Hall. This has much involvement from various authoritative bodies who are fighting this very contentious subject. Attendance at this consultation should be attended by as many members of the public as possible in order to make their feelings known.

206/19 PARISH COUNCIL INSURANCE COVER

Insurance cover from Came & Company (Ecclesiastical) under a 3-year binding agreement, expiring 30th September 2020, at a cost of £2,604.82, was received and approved. In addition to this, an extra payment of £237.20 to cover the new Playground Equipment was also received and approved.

207/19 STAFFING COMMITTEE

Date to carry out staff appraisals to be agreed.

Action: PB/SP/RP/JT

208/19 CHRISTMAS LIGHTS

It was confirmed that the Phase 1 licence has been approved and Phase 2 will be issued at a later date.

A letter to be issued to every household regarding lights being erected on their properties; an offer to help with the distribution was made. The lights will be erected and switched on, on the 4th December until the 6th January.

Action: SP

209/19 PARISH OFFICE CHRISTMAS OPENING HOURS

Parish Office will be open until 2.00 p.m. on Monday 23 December 2019 and then will be closed throughout the Christmas and New Year period, re-opening at 8.30 a.m. on Monday 6 January 2020. This was agreed by all.

Action: Clerk

210/19 MARKYATE LIVING ADVENT CALENDAR

This was referred back to the Budget and Finance Committee for cost and agreement.

Action: FO

211/19 AGREE ACTIONS REGARDING PUBLIC FOOTPATH - "THE SLYPES" - LEADING TO PEGGY'S FIELD

Following a letter sent to the owner with a proposal that the Council purchase this strip of land for a nominal fee of £1.00 a response was received, agreeing to this proposal, providing the Council cover the legal costs. All present were in favour; a letter will be sent to the owner, confirming the Council's acceptance. It was also agreed that, if possible, the same solicitor would be used to carry out transactions for both parties, in order to keep costs at a minimum.

Action: Clerk

212/19 NEWSLETTER

Items to be agreed.

Action: RP

213/19 MARKYATE MONTHLY/TWITTER

Planning, Finance, Cricket Club and Cemetery, Remembrance Day Parade, Parish Council's Tree Policy, Social Media, Village Clock, Child Swing Seats, Cemetery Sign, Refuse Freighter, Automatic Gates, Luton Airport Consultation, Christmas Lights, Living Advent Calendar, Land at Peggy's Field.

Action: RP

214/19 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of general correspondence which was duly noted.

215/19 Public Bodies (Admissions to Meetings) Act 1960. That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

Gritting in the Village:

The Council were informed that employing a contractor to carry out gritting in the village was proving to be very expensive. It was agreed that two Councillors would walk around the village to consider how many extra grit bins are required in order that there is a sufficient number, allowing residents to carry out gritting in their vicinity.

There being no other business the meeting closed at 9.45 pm

Next meeting: 3rd December 2019

Signed: _____

Date: _____