

# Markyate Parish Council

**MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 1 NOVEMBER 2016 AT 7.30PM  
IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.**

**Present:** Cllr P Bunyan, Chairman, Cllr D Coasby, Cllr R Langley, Cllr R Peterson, Cllr S Pilkinton, Cllr P Sherriff  
Mrs D Sells, Clerk/RFO

**In attendance:** 0 members of public

## **160/16 APOLOGIES FOR ABSENCE**

Apologies were received from B/Cllr H Chapman due to holiday commitments. Cllr G Baldwin did not attend; no apologies received.

## **161/16 DECLARATIONS OF INTEREST**

Cllr Coasby declared a personal interest in item 187/16, due to a member of Videcom being a personal friend.  
Cllr Sherriff declared a personal interest in item 178/16, due to living in close proximity of Peggy's Field.

## **162/16 MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 4<sup>th</sup> October 2016, were a correct record and were signed by the Chairman. This was proposed by Cllr R Langley and Cllr R Peterson.

## **163/16 TO RECEIVE AND ADOPT THE MINUTES FROM THE HALLS COMMITTEE HELD ON 19<sup>th</sup> JULY 2016.**

It was **RESOLVED** that the minutes of the Halls Committee meeting held on 19 July 2016 be received and adopted.

## **164/16 DRAFT MINUTES FROM BUDGET AND FINANCE COMMITTEE HELD ON 11<sup>th</sup> OCTOBER 2016**

It was **RESOLVED** to accept the draft minutes of the Budget & Finance Meeting held on 11 October 2016 as circulated.  
It was noted the scheduled Budget & Finance Meeting for 8 November 2016 and been rearranged to 3 January 2017.

## **165/16 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)**

No public questions at this meeting.

## **166/16 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL**

1	4/02040/16/GHA	New Vehicular Access	Lower Farm End, Luton Road	Grant
2	4/02602/16/NMA	Non material amendment to planning permission 4/01797/12/VOT	Land at Manor Farm, Dunstable Road	Grant
3	4/02489/16/FHA	Single storey front, side and rear extension	25 Dammersey Close	Grant
4	4/02412/16/ADV	Change of fascia colour, NISA Supermarket	66-68, High Street	Grant

## **167/16 PLANNING APPLICATIONS**

To consider planning applications listed below and those received between 26<sup>th</sup> October 2016 and 1<sup>st</sup> November 2016

1	4/02368/16/FUL	Change of use from motor trade to storage and distribution	131, High Street	No objections
2	4/02662/16/FHA	Rear Extension and alterations at first floor/roof level	13, Dammersey Close	No objections
3	4/02690/16/FHA	Loft conversion with front and rear dormers	20 Bartholomew Green	No objections
4	4/02803/16/FUL	Change of use of land to equestrian use and provision of American style stables for private use <b>This application was not considered due to the location being Flamstead.</b>	Land at Cotton Spring Farm, Friendless Lane	
5	4/02829/16/FHA	Construction of New Detached Timber Clad Barn	Lower Farm End, Luton Rd	No objections

**Action: Clerk**

## **168/16 ACCOUNTS FOR PAYMENT**

To approve the schedule for payment as attached. It was proposed by Cllr P. Sherriff and seconded by Cllr R. Langley and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£ 1,459.49
HSBC [Precept Account]	£ 67,206.37
MPC Investment [NS&I]	£ 20,737.35
Petty Cash	£ 61.82
HSBC Investment Bond	£ nil
<b>TOTAL</b>	<b>£ 89,465.03</b>

**169/16 TO RECEIVE REPORT ON BOLLARDS AT RECREATION GROUND OFF CAVENDISH ROAD**

It was reported the security bollards are now in place and works have been completed. Also, that the two lockable bollards had been left down, which is a security risk and should be avoided. Cricket Club have been informed and it has been **agreed** that they will be locked in the future at all times.

**Complete**

**170/16 TO RECEIVE REPORT OF DRAFT LEASE FOR CRICKET CLUB**

On going.

**Action: HC**

**171/16 TO RECEIVE REPORT ON CHRISTMAS LIGHTS**

Lamps and Tubes the company originally contracted to install the Christmas lights had unfortunately at the last moment stated they would not use their company Public Liability insurance and after much negotiation, the company L.I.T.E. have agreed to carry out the works. The company L.I.T.E were included in the original quotation selection process but at that time the Parish Council considered leasing the Lights the better option. However, due to the disappointment voiced by the village last year and pressure of time, the original quotations were revisited. L.I.T.E. have confirmed that the lights could be installed and running by early December. The Lights are guaranteed for 5 years. Although this item was budgeted for, plus a contribution from County Councillor David Lloyd, extra costs have been incurred due to the original contractor not completing, so it was proposed that the cost of the Christmas Lights be discussed at the Annual Gathering in April so that Parishioners are able to make an informed decision and agree future costs.

Negotiations will be undertaken, in order to try to bring down the 2017 costs for the re-installation of the Christmas Lights. Providing the next two years costs can be reduced, a vote was taken for the above proposal as follows:-

**FOR: 5**

**AGAINST: 0**

**ABSTENTION: 1**

**Carried order to be placed with L.I.T.E as follows:-**

**Total cost of Christmas Lights : £2,822.00**

**Installation : £3,250.00**

**TOTAL: : £6,072.00**

**All prices exclude VAT**

The lights will be owned by MPC as opposed to leasing, therefore, there will always be the option to go elsewhere for installation, should an agreement with L.I.T.E. not be reached.

**Action: SP/DC/Clerk**

**172/16 TO RECEIVE REPORT ON REMEMBRANCE DAY PARADE, 2016**

A number of concerns were discussed regarding the Remembrance Day Parade for this year which will be addressed in due course. Risk assessment to be organised and undertaken and circulated.

**Action: SP/RL/Clerk**

**173/16 TO RECEIVE REPORT ON PICNIC TABLE IN PEGGY'S FIELD**

The damaged bench has now been repaired. A new plank was fitted and both benches have been painted. Cost - £92.20.

**Complete**

**174/16 TO RECEIVE REPORT FOR DEFIBRILLATORS**

Deferred. On going.

**Action: PB/Clerk**

**175/16 TO RECEIVE REPORT ON FOOTPATH 13 LEADING TO CAVENDISH ROAD**

Concern was expressed regarding the width of the path but as this is funded through S106, guidelines from HCC must be observed.

On going.

**176/16 PROPOSAL FOR LITTER BIN BY YOUTH SHELTER ON RECREATION GROUND**

It was suggested that a litter bin should be placed by the Youth Shelter to enable this area to be free of litter.

DBC to be contacted to request a bin.

**Action: Clerk**

**177/16 TO RECEIVE REPORT ON RAILINGS BY NEW CEMETERY**

It was proposed that the boundary between the new footpath and the cemetery car park should possibly have railings. Not all were in agreement with this proposition, however, it was noted if Section 106 funds could be used, no cost would be incurred by MPC. It may come as part of the development for the footpath. Enquiries to be made.

**Action: Clerk**

**178/16 TO REVIEW PARISH COUNCIL'S TREE POLICY**

It is advisable for insurance purposes, the trees in Peggy's Field are inspected annually. DBC will be contacted to see if they can carry out this inspection and make a report.

On going.

**Action: Clerk**

**179/16 TRANSPORT VISION 2050: PUBLIC CONSULTATION ON NEW LOCAL TRANSPORT PLAN FOR HERTFORDSHIRE**

Deferred to 6 December 2016 meeting.

**Action: ALL**

**180/16 TO RECEIVE REPORT ON PARISH COUNCIL'S NEW WEBSITE**

Disappointment was expressed with the new MPC website as it is not user friendly. It was **agreed** all Councillors would undertake to use the website and report back with their findings at the next meeting.

On going.

**Action: All**

**181/16 TO RECEIVE REPORT ON HSBC MARKET SELECTION SAVINGS ACCOUNT**

The following was noted:-

- a) The HSBC Investment Bond half yearly statement from 6 April 2016 to 5 October 2016 totalled £31248.08
- b) The HSBC Investment Bond matured on 14 October 2016:-  
The initial Deposit was £25,009.59 and Gross Interest £6,565.02
- c) After closing of the account the sum of £31575.70 has been credited to the Parish Council's Account.

The Parish Council noted this was a good investment.

**Complete**

At 9.20, Cllr Coasby left, due to personal reasons.

**182/16 TO RECEIVE CLERKS REPORT**

It was noted all the grit bins are full, no grit required.

**183/16 CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk circulated the list of general correspondence which was duly noted.

**184/16 ITEMS FOR MARKYATE MONTHLY**

Planning applications, Footpath 13 leading to Cavendish Road, Christmas Lights, Bench at Peggy's Field, MPC Tree Policy, Litter bin at Youth Shelter by village halls, Electronic Bus information screen, Grit Bins in village.

**185/16 NOMINATION FOR MEMBER TO SIT ON ALEY GREEN CEMETERY COMMITTEE**

It was proposed by Cllr Coasby and seconded by Cllr Bunyan and **agreed** for Cllr Sherriff to accept this position.

Aley Green to be notified.

**Action: Clerk.**

**186/16 ELECTRONIC BUS INFORMATION SCREEN**

This screen is necessary due to the public being able to ascertain when the next bus is due. On going.

**Action: DC**

**187/16**

Public Bodies (Admissions to Meetings) Act 1960 That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

**1) Quotations for CCTV by Automatic Gates leading to Halls:**

Due to one supplier's specification being vastly different from the original description, it was **agreed** that new quotations would be sought from the two suppliers who quoted; the other declined. Due to the complexity of the revised specification, this project has been put on hold until next year.

**Action: Clerk**

**2) Quotations for signs on new cemetery:**

Three quotations were requested and presented to the Parish Council for consideration, but only 2 were received.

It was

**RESOLVED**

To accept the quotation from:-

Utopia Signs as follows:-

2 x 400mmx 300mm Ali with channels	£70.00
2 x 1500mm x 2" posts and clips	£48.00
Total – excluding VAT	£118.00

This quotation was selected as it was the most competitively priced.

The unsuccessful quotations were:

- A) £186.45
- B) Failed to Quote

**There being no further business the meeting closed at 9.35 pm**

**Next meeting: 10<sup>th</sup> January 2017**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_