

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 1 MARCH 2016 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr P Bunyan, Chairman, Cllr I Crawford, Vice Chairman, B/P Cllr Chapman, Cllr D Coasby,
Cllr R Langley, Cllr S Pilkinton, Mrs J Bissmire, Clerk/RFO

In attendance: Borough Councillor J Timmis and 2 members of public at this meeting

245/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Deacon due to business commitments and Cllr Peterson due to temporary health problems.

246/16 DECLARATIONS OF INTEREST

Cllr Bunyan declared a personal interest in item 260/16 1 & 2, Cowper Road, due to family living in close proximity.

247/16 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 2 February 2016, were a correct record and were signed by the Chairman. This was proposed by Cllr D Coasby and seconded by Cllr I Crawford.

248/16 CO OPTION GEMMA BALDWIN

Following the appropriate Notice of Vacancy notices and procedures followed, the chairman Cllr Bunyan declared Gemma Baldwin duly elected as a co-opted Member onto the Parish Council to serve the remaining term.

The Declaration of Acceptance of Office was signed at the meeting.

249/16 CO OPTION PAUL SHERRIFF

Following the appropriate Notice of Vacancy notices and procedures followed, the chairman Cllr Bunyan declared Paul Sherriff duly elected as a co-opted Member onto the Parish Council to serve the remaining term.

The Declaration of Acceptance of Office was signed at the meeting

250/16 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

Borough Councillor Jane Timmis, who sits on the London Luton Airport Consultative Committee and the Noise & Track sub-committee, spoke of the narrow aircraft swathe between Markyate and Flamstead, new technology allows aircraft to fly on this line but it is getting very congested.

The prediction is an increase of passengers from approximately 12m to 18m per annum by 2020 which is not good regarding the impact of noise and air pollution which is hard to measure.

The village is quite high and aircraft have to fly at certain levels which makes us closer to the aircraft. Aircraft are not permitted to climb steeply after take-off as they must remain safely beneath the Heathrow and London City flight paths which also stack above us.

The only hope to get aircraft to go higher is a third runway at Heathrow when the chances of stacking moving away from this area becomes greater.

To make complaints on the LLA website is not easy but they are working on this.

The new Surgery is ongoing at the moment, a private company is representing Dr Sepai and have put forward a plan to DBC involving some land for car parking. These plans consist of 23 car parking spaces, at the moment there are 40. For this reason she cannot support that plan as it stands.

DBC are not keen to sell the land.

Standing Orders were reinstated at 7.55pm.

251/16 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	21.01.16	4/00820/15/DRC	Details of elevational drawings, method statement and materials	Beechwood Park Preparatory School Beechwood Park	Grant
2	21.01.16	4/00070/16/LDE	Use of land as residential garden	The New Stable, Manor Farm, Dunstable Road	Grant
3	25.01.16	4/03861/15/FHA	First floor rear extension	83 High Street	Grant
4	03.02.16	4/03913/15/FHA	Variation to Fenestration and addition of openings to rear elevation	The Barn, Manor Farm.	Grant
5	12.02.16	4/04037/15/FHA	Single storey side and rear extensions	3 The Coppins	Grant
6	16.02.16	4/03987/15/LBC	Works to alter windows, floorboards, fireplaces	Village Place, 34 High Street	Grant

		and repairs to brickwork	
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252/16 PLANNING APPLICATIONS

To consider planning applications listed below.

CB/15/0441/11FUL	Change of use of land to use as an extension to an existing traveller and gypsy site (22 Residential units plus 16 transit plots in total)	Greenvale Nurseries, Watling Street, Caddington, Dunstable, LU6 3QP	Objection as follows:- Encroaching in to Green Belt. More traffic on an already congested road. Over development of site. Extra vehicles pulling out on as extremely dangerous A5. A vote was taken as follows:- For above response: 7 Against: 0 Abstention: 1 Carried, above response to be submitted.
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Action: Clerk

253/16 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was noted the figures are correct at today's date but may change slightly due to unforeseen invoices before the end of the financial year. It was proposed by Cllr P Bunyan and seconded by Cllr I Crawford and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£ 5965.44
HSBC [Precept Account]	£ 13253.85
MPC Investment [NS&I]	£ 20737.35
Petty Cash	£ 67.04
HSBC Investment Bond	£ 30312.72
TOTAL	£ 70336.40

254/16 ONE WAY BUS ROUTES THROUGH MARKYATE

A proposal was put forward for the High Street to have a one way system if buses are prepared to go round in a circular fashion. Centrebus have listened to this idea and will do a dummy run so they are looking at this suggestion but they commented, it is not a gift to give. After trialling, a report will be published and forwarded to the Parish Council.

Action: DC

255/16 SPEED INDICATOR DEVICE IN BUCKWOOD ROAD

Following concerns from the Parish Council regarding the siting of the SID in Buckwood Road, a site meeting was held with Mr Moore, CSP Coordinator, DBC and Mr Simpkins, Herts Police Traffic Management Unit and a report was issued. The conclusion was that the most effective location to site the device is around No. 50 Buckwood Road, this is because the devices are most effective when the approaching vehicle is within the radar beam for between 4-6 seconds. Vehicles entering Markyate would be picked up by the radar beam as they passed lamp post number 13, which is situated just west of the junction.

The preference of the Parish Council was to have the device situated much closer to the slight bend (west of Becks Close) outside number 64. The manufacturers confirmed the minimum distance recommended for the device to be effective should be at least 100 metres from the vehicle entering the beam.

The Parish Council accepted the advice given experts in this field and agreed for the device to be installed around 50 Buckwood Road.

Action: Clerk

256/16 PCC ROAD SAFETY FUND

Details of the Office of the Police and Crime Commissioner for Hertfordshire fund was circulated prior to the meeting. A suggestion was made for chicanes or humps to slow down traffic in Buckwood Road but it was noted this fund is primarily for speed activated signs.

No action

257/16 PROPOSED WORKS AT HICKS ROAD/A5 JUNCTION

It was confirmed work started on 29 February 2016 to reinstate the junction as it was originally.

Mr Brewer, Executive Director HE, Highways, acknowledged the works were a mistake at the planning stage which they will not pay for, so money put aside by the developer will have to be used.

They did apologise but said there is nothing they can do. They will communicate with B/P Cllr Chapman and the Parish Council.

The contractor has also advised they do not consider the out of order street lights are related to the works but they will look in to it further.

No action.

258/16 CRICKET CLUB DRAFT LEASE

It was reported the draft lease is still with the Legal Department at DBC. The Parish Council's solicitor had added text to the draft lease which resulted in DBC having to check every part of the document.

On going.

259/16 HAPTC TRAINING

A report was made following attendance at the HAPTC Law and Procedures training which is considered should be followed up.

- Powers of Parish Councils around common land.
- Lots of Parish Councils are starting book swaps due to losing libraries.
- Parish Councils responsibility towards employees and employment law.

No action

260/16 ACTIONS IN THE VILLAGE

1	Tarmac verges in Cowper Road, DBC are looking at tarmac between trees.	DBC	HC
2	Lights not working in particular Cavendish Road, Wesley Road, Flowerdale and High Street.	Highways	Clerk
3	Installation of bollards in Cowper Road, at present there are 6 on the kerbs a request was made for a few more to be installed.	DBC	Clerk
4	Overhanging trees from Peggy's Field shading some areas of Sursham Court	MPC	Clerk
5	Dangerous parking outside two semi-detached houses opposite Sursham Court, yellow lines requested.	DBC	HC

261/16 VILLAGER SURVEY

The object of discussion of the survey is to look at the logistics, i.e. how to make it available to the village and to tweak the layout. It was noted at this stage it is a draft template which will be circulated to all Members for further suggestions.

Action: IC

262/16 ANNUAL GATHERING OF THE PARISH

The following presentations were suggested:-

- Police Report PC Evans
- New Doctors Surgery SP
- Street Party SP
- One way bus route (if report available) DC

Action: PB/SP/DC/Clerk

263/16 CORRESPONDENCE FOR INFORMATION

The Clerk circulated the list of correspondence for information only which was duly noted.

264/16 QUEEN'S 90TH BIRTHDAY WORKING PARTY

A successful meeting was held and a report was circulated.

It was proposed by Cllr S Pilkinton, seconded by Cllr P Bunyan and **RESOLVED** to accept the Terms of Reference for this Working Party.

It was proposed by Cllr P Bunyan, seconded by Cllr D Coasby and **RESOLVED** to delegate spending power to the Clerk up to £1000

It was proposed by Cllr S Pilkinton, seconded by Cllr P Bunyan and **RESOLVED** for funds to be taken from the Village Project Fund, leaving a balance in that account of approximately £4000.00.

The Clerk noted all expenditure must be recommended to full council in Notes prepared prior to expenditure.

Once the Notes are adopted by full council payments will be made.

Action: All

265/16 PARISH PATHS PARTNERSHIP [P3]/SECTION 106 FUNDING

Footpath 13 had been suggested for works through P3 funding [minute 241/16] but as the proposed footpath from Manor Farm to the school is being funded up to £10000.00 by county it may include works to this footpath.

The Parish Council **agreed** to use P3 funds for works to the footpath at the north side of the cricket club recreation ground through the footpath by the power pole and hedgerow.

Action: Clerk

S106

The following recommendations have been made for S106 funds (funds from new developments in the area)

- Complete refurbishment of play area by Village Hall.
- New surface to the play area in Peggy's Field
- Add footpaths to each of the play equipment items.
- All weather surface to be laid to the Netball play area.
- A skate park ramp had been considered but due to nearby houses, another location may be considered.

Action: HC

266/16 CLERK'S REPORT

Notes of forthcoming meetings were circulated.

It was also noted the Borough Council duly appointed Cllr Crawford to the Standards Committee as the Parish Councils' representative for a term not exceeding the date of the next ordinary election of the Borough Council.

267/16 MAY FAYE COMMITTEE

- It was noted Cllr Bunyan will take the leading role, not as a Parish Councillor but in her role as Brownie Leader.
- It was proposed by Cllr Bunyan and unanimously **agreed** for the Parish Council to give permission for the halls to be open on 2 May for the May Fayre at no cost.
- The Parish Council stand will be promoting the Street Party.
- The independent May Fayre Committee has very successfully organised the day and has now been formally set up.
- The theme this year is board games.
- All profits go back in to the village.
- It was noted this an independent committee and not associated with the Parish Council.

Actions: May Fayre Committee.

268/16 CLEAN FOR THE QUEEN

It was proposed as part of this scheme all street signs are cleaned in the summer.

Dates to be circulated and considered and information circulated by e-Newsletter, Markyate Monthly, website, notice boards, etc.

Action: PS

269/16 TO DISCUSS AND AGREE ITEMS FOR INCLUSION IN MARKYATE MONTHLY

London Luton Airport, Markyate Surgery, Planning Issues, Hicks Road junction with the A5, Silverbrook (Hicks Road Development), Street Lights, Cowper Road, residential parking, Children's Recreation Grounds, P3 funding, Cllr Crawford election to DBC Standards Committee, May Fayre, Street Party.

Action: DC

270/16 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

It was **RESOLVED** that under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

a) Internal Auditor year ending 31 March 2016

Three quotations were requested but only two were received and presented to the Parish Council for consideration.

It was

RESOLVED

To accept the quotation from:-

Clubfinance @ £540.00 excluding VAT, this is normally based on 9 hours at a charge out rate of £60 per hour. This includes travel expenses.

This quotation was selected as this company has been used previously.

The unsuccessful quotation was:-

A) £410.00 ex VAT, daily fee with a anticipated annual fee to a maximum of £820.00 ex VAT

Action: Clerk

b) Village Warden Contract.

Two quotations were requested and received for a Village Warden to cover 52 weeks a year for 2016/17 to include full insurance, administration and vehicle.

It was

RESOLVED

to accept the quotation from:-

Village Garden Services @ £14.42 ex VAT per hour excluding VAT as this company has proved itself in previous years.

The unsuccessful quotation was:-

A) £15.00 ex VAT per hour

Action: Clerk

c) Staff update

- It was reported no interest has been shown for the post of caretaker. After discussion it was **agreed** the Parish Council endorsed a new structure of management for the halls to be discussed at the Halls Committee meeting on 15 March 2016.
- It was noted the Halls Committee Meeting was rescheduled for 26/01/16 and deferred to 15/03/16.
- No decision was made.

There being no further the meeting closed at 9.35pm

Next meeting: 5 April 2016

Signed: _____

Date: _____