

# Markyate Parish Council

## MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 7<sup>TH</sup> FEBRUARY 2017 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

**Present:** Cllr P Bunyan, Chairman, Cllr R Langley, Cllr R Peterson, Cllr G. Baldwin, Cllr S. Pilkinton, Cllr P. Sherriff  
Mrs D Sells, Clerk/RFO

**In attendance:** County Councillor David Lloyd, 2 members of public.

### 246/17 APOLOGIES FOR ABSENCE

Apologies were received from B/Cllr H Chapman due to Borough Councillor duties, Cllr D. Coasby and Cllr D. Kao due to personal reasons.

### 247/17 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

### 248/17 MINUTES OF THE LAST MEETING

Regarding item no. 234/17 – it was stated that funds permitting, a ramp for children will be installed in the playground area of Peggy's field. This is incorrect – the ramp will be installed, again funds permitting, in the playground area by the Village Hall. Aside of this amendment,

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 10<sup>th</sup> January 2017, were a correct record and were signed by the Chairman. This was proposed by Cllr G. Baldwin and seconded by Cllr S. Pilkinton.

### 249/17 TO DISCUSS AND AGREE IF FURTHER SECURITY IS REQUIRED FOR THE SPORTS FIELD ADJACENT TO VILLAGE HALLS

It was proposed that 15 bollards would be required. It was however not apparent to all present, where 15 bollards would be placed. It was concluded that more information and research is needed before any final decisions can be made. Deferred until 7 March 2017 Parish Council Meeting.

**Action: DC/Clerk**

### 250/17 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

2 members of the public were present in order to discuss Planning Application – 4/03423/16/FUL – Beechurst. Once discussions had taken place, they left the meeting at 8.05 pm.

### 251/17 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/03161/16/FHA	Part retrospective planning permission for the demolition of a static home, outbuildings with self-contained accommodation, link extension and replacement outbuilding with self-contained ancillary residential accommodation.	Broadview Cottage, Luton Road	Grant
2	4/03364/16/TCA	Removal of Sycamore Tree as too close to property	The Tower House, Cleveland Road	Raise no objection
3	4/03318/16/FHA	Single storey rear extension	4, Parkfield	Grant

### 252/17 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 1<sup>st</sup> February 2017 and 7<sup>th</sup> February 2017

1	4/03440/16/FHA	Demolition of existing conservatory and construction of a ground floor extension. Changes to doors and windows to include addition of bi folding doors and two new windows. Enclosure of the existing porch. Alterations to existing front elevation to match existing stables and storage buildings. Improvements to north facing landscape	Ashtons, Green Lane	Planning App. not rec'd and no internet access at time of mtg.
2	4/03423/16/FUL	Replacement dwelling with associated landscaping and demolition of existing outbuildings.	Beechurst, Caddington Common	No Objections
3	4/00034/17/TPO	Works to sycamore and ash trees	Land r/o Bartholomew Green	No Objections

**Action: Clerk**

**253/17 ACCOUNTS FOR PAYMENT**

To approve the schedule for payment as attached. It was proposed by Cllr G. Baldwin and seconded by Cllr R. Langley and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Council's accounts as at today's date as follows:

MPC Current Account	£6,325.65
HSBC [Precept Account]	£44,339.42
MPC Investment [NS&I]	£20,861.95
Petty Cash	£36.10
<b>TOTAL</b>	<b>£71,563.12</b>

**254/17 NS&I INVESTMENT ACCOUNT**

It was noted that the NS&I Investment Account for period 1<sup>st</sup> January 2016 to 31<sup>st</sup> December 2016 is £20,737.35, showing a gross interest of £124.60

**Action: Clerk**

**255/17 RISK ASSESSMENTS FOR 2016/17**

The following Risk Assessments were circulated to all members prior to the meeting:

- |                          |   |
|--------------------------|---|
| 1) Financial Management  | (2) Financial Risk Assessment & Management (Pt 2) |
| 3) Village and Y2K Halls | (4) MPC owned Picnic Tables/Benches               |
| 5) Parish Office         | (6) Risk Assessment Works Programme               |

With reference to the Parish Office and the Village and Y2K Halls, it was reported that, although no changes had been made to the actual risks assessed, changes were made to the means of risk reduction. Due to the agreement of moving the PC office and/or utilising the recently vacated Youth Club office, these measures would greatly reduce the risk of injuries previously assessed.

It was **RESOLVED**

With the minor amendments, to note and accept the Risk Assessments.

**Action: Clerk**

**256/17 ASSET REGISTER 2016/17**

A copy of the 2016/17 Asset Register was circulated to all members prior to the meeting and it was

**RESOLVED**

To accept the updated register with a total of 514,807.44 assets, variations as follows:

Carried forward from 2015/16	£512,333.28
Deletions	£0.00
Additions	£2,474.16
<b>Total</b>	<b>£514,807.44</b>

**Action: Clerk**

**257/17 BIKE TO WORK SCHEME**

Due to Markyate Parish Council not meeting the required criteria, no further action will be taken.

**No action**

**258/17 TO RECEIVE REPORT OF DRAFT LEASE FOR CRICKET CLUB**

DBC consider that on clause 2,2(b), the Parish Council's tenant should ensure that the premises being the land and club house, should be used in a manner that complies properly with the head lease between Dacorum Borough Council and Markyate Parish Council dating back to 1999. This has worked very well over the past 17 years and seems the best way forward as the ambiguity of what "village days" means could cause problems for the future.

**Action: HC/Clerk**

**259/17 TO RECEIVE AND AGREE ACTIONS TO MODIFICATIONS TO THE SITE ALLOCATION**

It was reported that there are two areas of land that may be targeted for development – the first towards Piccotts End, Hemel Hempstead and the other in Tring. Nothing in this allocation affects Markyate, therefore this was accepted.

**Action: SP/Clerk**

**260/17 TO RECEIVE REPORT ON DBC FUNDING - WORKING PAPERLESS WITH PLANNING APPLICATIONS**

A 55" Monitor has been ordered but as this is not listed on the Order by DBC, they have yet to confirm this is acceptable for use in conjunction with an additional lap-top, allowing all planning applications to be viewed by the council at the same time.

**Action: RL/Clerk**

**261/17 TO RECEIVE CLERKS REPORT**

Congratulations were offered by the Clerk to the Chairman, who has been selected at random to attend the Queen's Garden Party on Thursday, 1<sup>st</sup> June 2017.

**Action: Clerk**

**262/17 CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk circulated the list of correspondence for information only, which was duly noted.

**Action: Clerk**

**263/17 ITEMS FOR MARKYATE MONTHLY**

Security of cricket club recreation ground, Planning, Finance, Risk Assessments, Bike to Work Scheme, Cricket Club Lease, Funding for paperless planning applications, report from county councillor David Lloyd.

**Action: PB/Clerk**

**264/17 TO RECEIVE REPORT ON CARETAKER/CLEANER POST**

It was confirmed that the Caretaker/Cleaner post has now been filled.

**No action.**

County Councillor David Lloyd gave the following report.

County Councillor David Lloyd summed up the position of matters appertaining to Hertfordshire County Council as he was standing down from his post after 18 years, but will, however, continue as Police Commissioner.

His replacement will take up any outstanding issues, as listed below:

It was confirmed that various road signs ("St. John's Church" on the A5, "Not Suitable for HGV's" on Buckwood Road) are on the Locality Budget Scheme.

Enquiries will be made in order to ascertain when the resurfacing of Hicks Road will be carried out.

The concerns which have been raised regarding the turning space in Wesley Road is an issue that unfortunately is unlikely to be resolved due to too many issues.

With regards to the bollards, the Highways Authority is reluctant to get involved because they do not own the land. It is uncertain who this land belongs to.

The condition of the pavements on Dammersey Close will be discussed.

Decommissioning of the A5. The closure of lay-by's will be an issue for coaches. A possible solution would be to close the South side only and leave the North side open, allowing coaches to pull in.

The 20mph scheme has had broad acceptance from the public.

From September 2018 a new Secondary school in Harpenden will be opened, which will accept children living in Markyate.

**There being no further, the meeting closed at 9.00 pm**

**Next meeting: 7<sup>th</sup> March 2017**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_