

# Markyate Parish Council

## MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 5<sup>th</sup> DECEMBER 2017 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

**Present:** Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, Cllr. D. Kao, Cllr. L. Bugeja, B/Cllr Chapman – briefly towards the end of the meeting)

Mrs D Sells, Clerk/RFO

**In attendance:** 4 members of the public

### 211/17 APOLOGIES FOR ABSENCE

Apologies received from B/Cllr. Chapman due to Borough Councillor duties (attended briefly), Cllr. P. Sherriff due to work commitments and Cllr. L. Bottrill due to personal commitments.

### 212/17 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

### 213/17 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 7<sup>th</sup> November 2017, were a correct record and were signed by the Chairman. This was proposed by Cllr. D. Kao and seconded by Cllr. S. Pilkinton.

### 214/17 DRAFT MINUTES FROM THE BUDGET AND FINANCE COMMITTEE MEETING

It was **RESOLVED** that the minutes of the Budget and Finance Committee meeting held on the 14 November 2017 were a correct record. This was proposed by Cllr. Peterson and seconded by Cllr. Bunyan.

### 215/17 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

#### Standing Orders were suspended.

Four members of the public attended. They were concerned about the number of aeroplanes that continue to fly over Markyate. They were advised that there will be a meeting regarding this issue in March 2018. It is very disappointing that parishioners are not making their complaints heard. It was reiterated, once again, that the more we complain, the better chance we have of achieving our aim. The airport has assured us that there is no new route, however, the flight path has moved, without doubt. Included in the Spring issue of the Newsletter, an article will be printed allowing people the opportunity to write or phone with their views and concerns. It will also be in the Local Plan.

With regards to the new homes that have been proposed to be built – the members asked the view of the Parish Council. They were advised that we are currently in the process of dealing with this. They also asked about the A5 – now that it has been de-trunked, who is responsible for its upkeep? It is now the responsibility of the County Council.

#### Standing Orders were re-instated.

### 216/17 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/02363/17/LBC	Replacement of roof slates	Beechwood Park School	Grant
2	4/01991/17/FHA	Construction of flat roof rear dormer and small velux window to front	17, Fullerton Close	Grant
3	4/01924/17/FHA	Construction on a car port and realigning of existing gated entrance	School House Farm	Grant
4	4/02326/17/LDP	Single storey rear extension	19, Pickford Road	Grant
5	4/02752/17/TCA	Work to T1 Apple and T2 Fig trees	Cavendish Coach House, High Street	Raise No Objection

### 217/17 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 29<sup>th</sup> November 2017 and 5<sup>th</sup> December 2017

1	4/02796/17/FHA	Detached log store	Land at Lower Farm End, Luton Road	No Objection
2	4/02347/17/FHA	Hip end to gable loft conversion with rear dormer	9 Dammersey Close	No Objection
3	4/02650/17/FUL	Demolition of existing workshop. Construction of a 3-bed dwelling	2 Cowper Road	<b>Objection</b> Infilling, over-development of site, no garden, no back door – fire safety issue

4	4/02875/17/FHA	Proposed detached building for the storage, restoration and maintenance of Heritage Post Boxes, vintage phone boxes and post office post boxes	Land at Lower Farm End	No Objection
5	4/02868/17/FUL	Conversion of cottage to two dwellings	Keepers Cottage, Beechwood Home Farm, Beechwood Park	Raise No Objection
6	4/02844/17/FUL	Construction of outbuilding for use as a woodland learning area/outdoor classroom within school site	Beechwood park School, Beechwood park	No Objection
7	4/02921/17/FUL	Installation of 1EE Satellite Dish, 1 cabinet, 1 EE GPS device and additional ancillary equipment	ZA450 Millfield Farm, Caddington	No Objection
8	4/02948/17/FUL	Proposed first storey side extension	High Oaks, Cheverells Green	No Objection
9	4/02938/17/DRC	Details of position of CCTV cameras as required by condition 3 of planning permission 4/01664/17/LBC (installation of 3 CCTV cameras)	Cavendish Lodge, High Street	No Objection
10	4/02961/17/RET <i>Received after publication of agenda</i>	<i>Retention of mobile home for a further 2 year period</i>	<i>Hick Yard, Hicks Road</i>	No Objection
11	4/02996/17/FHA <i>Received after publication of agenda</i>	<i>Double garage with wood store, new relocated gate, lapboard fence and landscaping</i>	<i>The Granary, Cheverells Green</i>	No Objection
12	4/02997/17/LBC <i>Received after publication of agenda</i>	<i>Double garage with wood store, new relocated gate, lapboard fence and landscaping</i>	<i>The Granary, Cheverells Green</i>	No Objection

**Action: Clerk**

#### **218/17 ACCOUNTS FOR PAYMENT**

To approve the schedule for payment as attached. It was proposed by Cllr. L. Bugeja and seconded by Cllr. D. Kao and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£1,323.84
HSBC [Precept Account]	£70,185.96
MPC Investment [NS&I]	£20,861.95
Petty Cash	£22.42
<b>TOTAL</b>	<b>£92,394.17</b>

#### **219/17 TO RECEIVE REPORT OF LEASE FOR CRICKET CLUB**

It was agreed now that the lease has been signed, a rent rise of 2% should be made to the cricket club, in line with the lease. This was agreed by all present.

**Action: HC/Clerk**

#### **220/17 TRANSFER OF CEMETERY LAND, MARKYATE**

Deferred to next meeting.

**Action: HC/Clerk**

#### **221/17 TO RECEIVE REPORT ON CHRISTMAS LIGHTS**

It was reported that the Christmas lights could not be extended on the West side of the High Street. However, everything was in place for the switch on the following day. The lights will remain lit until the 5<sup>th</sup> January 2018. Thanks were given to the Councillor involved, for all her hard work.

**Action: SP/Clerk**

#### **222/17 TO DISCUSS AND AGREE ACTIONS FOR DEFIBRILLATOR IN THE VILLAGE**

Deferred to next meeting.

**Action: PB/Clerk**

#### **223/17 TO DISCUSS AND AGREE ACTIONS FOR BASIC LIFE SUPPORT TRAINING IN THE VILLAGE**

Deferred to next meeting.

**Action: LB/Clerk**

**224/17 PARISH OFFICE CHRISTMAS OPENING HOURS**

It was **agreed** that the Parish Office would be closed from 3.00 pm on Friday, 22<sup>nd</sup> December and will re-open on Tuesday, 2<sup>nd</sup> January 2018. Staff will take leave days during the period between Christmas and New Year. Notices will be placed on all notice boards and MPC website.

**Action: Clerk**

**225/17 APPLICATION FOR ROAD CLOSURE FOR CEREMONY FOR JOHN COLLINGS-WELL VC**

A Road Closure Order was considered for this ceremony on the 27<sup>th</sup> March 2018 to commemorate John Collings-Wells VC. An application will be applied for, requesting closure for approximately 2 hours in the cul-de-sac at top of High Street.

**Action: Clerk**

**226/17 HAND RAILS AT PEGGY'S FIELD**

It was discussed and agreed unanimously that hand rails should be installed at far end of Peggy's Field near to the farmer's field for safety reasons. Quotations to be requested and presented to the Parish Council in the New Year.

**Action: PB/Clerk**

**227/17 DBC NEW LOCAL PLAN**

Responses to the New Local Plan were discussed. A proposal of responses was distributed at the meeting and discussed at some length. It was agreed that there has been enough development in the village and more cannot be sustained. All were in agreement that a response to the Local Plan should be submitted by the 13<sup>th</sup> December 2017.

**Action: SP/Clerk**

**The chairman proposed this item is moved forward on the agenda due to the required departure of a councillor.**

**223/17 INSTALLATION OF LIGHTS ON NEW FOOTPATH**

It was proposed that new lights should be installed along the new footpath leading to Cavendish Road. It is very dark and considered to be dangerous. It is anticipated that 2-3 lights would be needed, but this requires clarification. Enquiries will be made. To be discussed at next meeting.

**Action: HC/Clerk**

**Cllr. Peterson left the meeting at 9.15pm due to personal reasons.**

**228/17 DISCUSS THE USE OF TRAILTALE APPS FOR WALKING**

It was agreed that we should look further into this and make use of it.

**Action: PB/Clerk**

**229/17 TO RECEIVE CLERKS REPORT**

No report at this meeting.

**230/17 AIRPORT ISSUES**

There isn't much more to say on this subject until the presentation in March next year. However, people do need to make their opinions heard. In order to push this forward, Markyate needs a significant number of residents to put their complaints forward. See comments on 215/17.

**231/17 PEGGY'S FIELD**

The annual tree inspection at Peggy's Field has been carried out and we can confirm all trees are in good health. The village warden will be asked to remove some of the dead wood present, and also remove any self-seeded trees.

**Action: Warden/Clerk**

**232/17 NOTICE BOARD – CAVENDISH ROAD**

If the notice board is refurbished by Markyate Parish Council, it will then become Parish's property. It was agreed by all that the village warden will be notified to carry out the refurbishment.

**Action: Warden/Clerk**

**233/17 INSTALLATION OF LIGHTS ON NEW FOOTPATH**

Moved on agenda.

**234/17 CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk circulated the list of correspondence for information only which was duly noted.

**235/17 MARKYATE MONTHLY INCLUSION**

Christmas lights, Ceremony to commemorate John Collings-Wells VC., Peggy's Field, Dacorum Borough Council new Local Plan Consultation, New footpath from Cavendish Road, London Luton Airport Noise, Tree Inspection Peggy's Field, Planters.

**236/17 STAFFING COMMITTEE**

It was proposed that Cllr. Bunyan, Cllr. Pilkinton, and Cllr. Peterson sit on this committee. An additional Councillor will be asked to be part of the committee, but nevertheless, a committee has been formed with the three Councillors.

**Action: SP**

**237/17 COUNCILLOR TRAINING**

It was agreed that this training will take place on the 27<sup>th</sup> February at 6.30 p.m. at the Y2K Hall.

**Action: Clerk**

**238/17 PLAY EQUIPMENT IN PEGGY'S FIELD**

Refurbishment and additional equipment is funded with S106 money, but once installed, the equipment then becomes the Parish Council's responsibility and therefore maintenance of the various items will have to be budgeted for in future years. After a lengthy discussion, a decision was made and one of the tenders chosen, however, this one does not meet the criteria of the consultation. This will be further discussed at the Parish Council meeting on 9 January 2018

**Action: HC/Clerk**

**239/17 CCTV TO THE REAR OF VILLAGE HALLS**

An application has been submitted to the Police and Crime Commissioner's Action Fund for CCTV to the rear of the Village Halls.

**Action: Clerk**

**There being no further the meeting closed at 10.10 pm**

**Next meeting: 9<sup>th</sup> January 2018**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_