

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 6th DECEMBER 2016 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr P Bunyan, Chairman, Cllr D Coasby, Cllr R Langley, Cllr R Peterson, Cllr S Pilkinton, Cllr P Sherriff
Mrs D Sells, Clerk/RFO

In attendance: 1 member of public.

188/16 APOLOGIES FOR ABSENCE

Apologies were received from B/Cllr H Chapman due to Borough Councillor duties and Cllr G Baldwin.

189/16 DECLARATIONS OF INTEREST

Cllr R Peterson declared a personal interest in item 213/16 due to living in close proximity of the request for bollards in Wesley Road.

190/16 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 1st November 2016, were a correct record and were signed by the Chairman. This was proposed by Cllr R. Langley and seconded by Cllr S. Pilkinton.

191/16 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

No public questions at this meeting.

192/16 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/02348/16/FUL	Change of use of part of existing building from B1 (Business), B2 (General Industrial) and B8 (storage/distribution) to A1 (Shops)	Unit 1, Lantern Commercial Park, London Road	Grant
2	4/02409/16/LDP	Conversion of existing garage and construction for outbuilding in rear garden	4 Summer Walk	Grant
3	4/02400/16/FHA	Two Storey Side Extension	5, London Road	Grant
4	4/01106/16/CON	Application for licence to keep an animal boarding establishment	1, Woodend Cottages	Raise no Objection
5	4/02662/16/FHA	Rear extension and alterations at first floor/roof level	13, Dammersey Close	Grant
6	4/00827/16/DRC	Details required by conditions 4 (Archaeology) 7, (Contamination) and 9, (Method Statement) attached to planning permission 4/03586/15/FUL (rear extension to existing function room)	The Swan Inn, High Street	Grant
7	4/02368/16/FUL	Change of use from motor trade to storage and distribution	131, High Street	Grant

193/16 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 30th November 2016 and 6th December 2016

1	4/03533/15/FHA	Single Storey Side and Rear Extension, Porch and retention of Outbuilding. (Amended)	2 Corner Wood	No Objections
2	4/02897/16/DRC	Details as required by Condition 4 (Contamination) attached to Planning Permission 4/02353/14/FUL (demolition of existing buildings on site and replacement with four new dwellings).	Cotton Spring, Friendless Lane	For Information Only
3	4/03083/16/LDP	Single Storey Rear Extension	4, Parkfield, Markyate	No Objections
4	4/03161/16/FHA	Part retrospective planning permission for the demolition of a static home, outbuildings with self-contained accommodation, link extension and replacement outbuilding with self-contained ancillary residential accommodation.	Broadview Cottage, Luton Road	Concerns regarding encroachment onto Green Belt

Action: Clerk

194/16 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was proposed by Cllr R. Langley and seconded by Cllr D. Coasby and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£3,060.97
HSBC [Precept Account]	£54,334.87
MPC Investment [NS&I]	£20,737.35
Petty Cash	£53.63
HSBC Investment Bond	£0
TOTAL	£78,186.82

195/16 TO RECEIVE REPORT OF DRAFT LEASE FOR CRICKET CLUB

On going

Action: HC/Clerk

196/16 TO RECEIVE REPORT ON CHRISTMAS LIGHTS

It was reported the lights had now been installed and were switched on the previous evening on the 05/12/16. Timers have been installed and they reportedly look very attractive. Pleasant comments have been received via Facebook. Following a look at the budget for next year, MPC may decide to invest in a few more bulbs for next year's display. The lights are fully licenced. The chairman sent an email to LITE, thanking them for their valuable assistance during this somewhat difficult time and untold thanks was awarded to Cllr Pilkinton for her relentless hard work over the past few years. A letter of thanks will also be sent to County Councillor David Lloyd, whose help was gratefully received.

Action: Clerk

197/16 TO RECEIVE REPORT FOR DEFIBRILLATORS

It was noted this requires more research, costs, etc. It was thought that one defibrillators could be installed at the Village Hall and one in the High Street. This will need to be added to the budget. Enquiries need to be made via Luton Borough Council/Arndale Centre, Luton. They have the defibrillators which are suitable for Markyate.

Action: Clerk

198/16 TO RECEIVE REPORT ON FOOTPATH 13 LEADING TO CAVENDISH ROAD

The majority of Councillors are still very unhappy regarding this footpath; they feel the funding could be used elsewhere. It was noted this path is part of the planning application for the development at Manor Farm and as such will go ahead. The Paths Officer has been liaising with the clerk and he has confirmed highways want the maximum width (3m) in order to justify the funding but as the Parish council has expressed concern at this width, they will go with 2.5m and 2m between the houses on Cavendish Road.

No action.

199/16 TO DISCUSS AND AGREE ACTIONS ON CCTV BY AUTOMATIC GATES

This has been deferred until April 2017, to be incurred in next year's budget. Re-quotes by all companies will be obtained on a like for like basis.

Action: Clerk

200/16 TO DISCUSS AND NOTE PROCESSES AND QUOTATIONS REGARDING OUTSIDE GYM

It was reported the Parish Council initially looked at funding for this project through Tesco Bags and started the process inviting companies to tender; the quotation from Wicksteed was selected.

As this project is now being funded through S106 the process changes, because when going through S106 the quotation selection must go through DBC, particularly as the play area by the village halls, owned by DBC, is being refurbished completely, a new fenced off area is to be installed to the rear of the halls and a new safety surface in the play area at Peggy's Field are all being funded through S106. DBC therefore have to deal with all these works in one process, and the works carried out by one tender. Wicksteed have been informed.

Action: Clerk

201/16 TRANSPORT VISION 2050: PUBLIC CONSULTATION ON NEW LOCAL TRANSPORT PLAN FOR HERTFORDSHIRE

It was noted that what was agreed last year, still stands. Agreed by all Councillors.

No action.

202/16 TO RECEIVE REPORT ON PARISH COUNCIL'S NEW WEBSITE

The website was discussed and the conclusion was that the majority were happy with how it looks and operates.

No action.

203/16 PARISH OFFICE CHRISTMAS OPENING HOURS

It was **agreed** that the Parish Office would be closed from 2.00 pm on Friday, 23rd December 2016 and will re-open at 8.30 am on 3rd January 2017.

Notices will be placed.

Action: Clerk/VW

204/16 TO RECEIVE REPORT ON BAGS OF HELP FOR CONSTITUENTS

Nothing to report.

205/16 TO RECEIVE CLERKS REPORT

Nothing to report.

206/16 TO RECEIVE NALC REPORT ON LOCAL COUNCILS IN EMERGENCY WINTER PLANNING

It was **agreed** not to grit or clear council owned land as last year, due to the policy already being in place.

No action.

207/16 TO RECEIVE UPDATE ON TOWN & PARISH COUNCIL CONFERENCE

It was established that the precept for the budget committee needs to be returned by mid-January. The Assistance Director of Planning, Development and Regeneration, Mr. James Doe has offered to attend one of our meetings to give advice on planning etc. Should it be deemed useful, it was agreed that a decision will be made at the next meeting.

Action: All

208/16 TO RECEIVE REPORT AND AGREE ACTIONS ON PROPOSAL FOR NEIGHBOURHOOD PLAN

It was reported a Neighbourhood Plan would give the advantage of 25% of CIL money, whereas with a Parish Plan, there is only 15%. This requires further investigation.

Action: RL

209/16 TO DISCUSS AND AGREE NEW PLANTERS

Planters in Slip End are very appealing and substantial. It was agreed to look into obtaining something similar.

Action: RL

210/16 TO RECEIVE REPORT AND AGREE ACTION ON POTENTIAL SPEND FROM MPC RESERVES

Funds have been kept back from last year. It was reported that Beechwood School lend out their marquee for £100. It was suggested the May Fayre consider hiring it.

No action

211/16 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only which was duly noted.

212/16 ITEMS FOR MARKYATE MONTHLY

Planning applications, Christmas Lights, Defibrillators, Playgrounds, Markyate Parish Council website, Neighbourhood Plan, Planters in the village, co-option of new councillor.

Action: DC

213/16 TO DISCUSS AND AGREE INSTALLATION OF BOLLARD ON WESLEY ROAD

This has been deferred to next month.

Action: Clerk

There being no further the meeting closed at 9.10 pm

Next meeting: 10th January 2016

Signed: _____

Date: _____