

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 2 AUGUST 2016 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr P Bunyan, Chairman, B/Cllr H Chapman, Cllr D Coasby, Cllr R Langley, Cllr R Peterson,
Cllr S Pilkinton, Cllr P Sherriff, Mrs J Bissmire, Clerk/RFO

In attendance: No members of public at this meeting.

95/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllr I Crawford due to personal reasons. No other apologies were received.

96/16 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

97/16 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 5 July 2016, with one amendment were a correct record and were signed by the Chairman. This was proposed by Cllr S Pilkinton and seconded by Cllr R Langley.

98/16 MINUTES OF THE HALL COMMITTEE

It was **RESOLVED** that the minutes of the Halls Committee meeting held on 24 May 2016 be received and adopted.

99/16 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

No public questions at this meeting.

100/16 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/01486/16/LDP	Single storey rear extension	8 Cowper Road	Grant
2	4/00963/16/DRC	Details required by Condition 2 (Materials), 5 (construction management plan), and 6 (Archaeology) attached to planning permission 4/00109/14/FUL (change of use from Class A4 to Class C3 residential of the existing public house including partial demolition and minor internal alterations and the construction of three dwellings with associated carport, with parking and driveway)	The Sun Inn, 101 High Street	Grant
3	4/01213/16/LBC	Refurbishment of Bathroom	Starlings, 13 Albert Street	Grant
4	4/01184/16/FUL	Change of use from A2 (Estate Agents) to A4 Micropub	40A High Street	Grant
5	4/01299/16/NMA	Non Material Amendment to planning application 4/02353/14/FUL (demolition of existing buildings on site and replacement with four new dwellings)	Cotton Spring Farm, Friendless Lane	Grant
6	4/01306/16/FUL	Change of use from D1 non-residential institutions to C3 Residential dwelling. Single storey rear extension	Montessori School, Cheverells Green	Grant
7	4/01307/16/LBC	As above		Grant
8	4/01388/16/FHA	Single storey rear extension	9 Pickford Road	Grant
9	4/01410/16/LBC	Garden Room	Spring Cottage, Roe End Lane	Grant

101/16 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 27 July and 2 August 2016.

1	4/01616/16/LBC	Removal of existing window and bricks beneath to install a door to the rear of the property	3 Cheverells House, Cheverells Green	No objection
2	4/01249/16/FUL	Change of use from B1, B2 and B8 to D2 Leisure and health Centre	Unit 7, lantern Commercial Park, London Road	No objection
3	4/01599/16/LBC	Replacement Boiler and flue, Soakaway	2 Cheverells House, Cheverells Green <i>For information only</i>	No comment

Action: Clerk

102/16 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was noted the figures are correct at today's date but may change slightly due to unforeseen invoices before the end of the financial year. It was proposed by Cllr S Pilkinton and seconded by Cllr R Peterson and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£ 4791.10
HSBC [Precept Account]	£ 56083.87

MPC Investment [NS&I]	£ 20737.35
Petty Cash	£ 62.04
HSBC Investment Bond	£ 30775.40
TOTAL	£ 112449.76

103/16 HSBC MARKET SELECTION SAVINGS ACCOUNT

At the request of the Parish Council a letter of withdrawal was sent to HSBC [minute 66/16], they responded by saying the bond does not mature until October even though the original letter states June 2016, and also they point out the signatories are invalid. When contacting HSBC the clerk was informed the first letter was an error, although no apology was given, and when checking the signatures HSBC could not dispute they were identical to the mandate. This matter is being investigated and an official complaint has been made. On going.

104/16 ASSET REGISTER 2015/16

A copy of the year end 2015/16 Asset Register was circulated to all members prior to the meeting and it was **RESOLVED**

To accept the updated register with a total of £512333.28 assets, variations as follows:-
Deletions: £ 300.67 - Additions: £ 7678.93 - **Total:** £ 512333.28

105/16 CRICKET CLUB LEASE

On going.

Action HC/Clerk

106/16 NEW CEMETERY EXTENSION

The following was noted:-

- Detailed pictures and maps were circulated at the meeting.
- The walk way will be left open for access to rear fields and access to graves
- Pedestrians will have access for visiting the cemetery at all times.
- The tap is in situ but requires wooden insulated housing
- The antique iron gates have a seal on the top to avoid theft.
- The gates will be locked and only opened on the instructions of the Parish Council for funeral services.
- There is no access to one cemetery from another as there is a hedge in between
- The Parish Council can in the future if they wish put a path between
- A concrete base had been laid for a shed, the Parish Council to fund this
- Councillors suggested walking around the area after the meeting
- The developers plan to leave the site this week.

Future considerations:-

- To agree supply and fitting of a Shed
- Agree if gates to the car park should be locked.

Action: ALL

107/16 SECURITY ON CRICKET CLUB RECREATION GROUND

On the advice of Hertfordshire Police to avoid future unauthorised campers on the recreation ground, the Parish Council considered the following:-

- Bollards to the side of the club house, one lockable.
- A low long mound near to the youth shelter.
- CCTV to be considered by the Automatic Gates.

It was proposed by Cllr Bunyan for 7 Yellow Bollards, 1 lockable, to be installed by the side of the club house.

A vote was taken as follows:-

For: 6

Against: 1

Carried in favour of installation.

It was **RESOLVED**

For the Clerk to incur expenditure on behalf of the Council which is necessary to carry out any emergency work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £1000.00.

The Clerk will report the action to the Council as soon as practicable thereafter. [FR 3.34] subject to permission being granted from DBC.

Action: Clerk

108/16 PLANS FOR COMMUNITY INVOLVEMENT

Following the success of the Street Party to celebrate HRH Queen Elizabeth's birthday, ideas were circulated to continue the community involvement and good feel factor.

The following was discussed and noted:-

- Christmas Lights are the priority at this time.
- A Christmas Fair is a possibility.

- Annual Village Picnic on the recreation ground to coincide with the May Fayre, with a communal area in the middle for games, music, etc. and a marquee in the event of inclement weather.

On going.

Action: All

109/16 FOOTPATH 13 FROM MANOR FARM

It was noted £10,000.00 had been earmarked for a path by the side of the cricket club recreation ground/cemetery, from S106/CIL funds, which must be used for this purpose or it will go back to the developer. County Councillor David Lloyd and HCC had been contacted regarding this and the Parish Council will be updated.

Action: HC

110/16 MARKYATE WAR MEMORIAL

Historic England has advised the potentially damaging impact of abrasive and chemical cleaning techniques for War Memorials. Stone is vulnerable to inappropriate cleaning processes that lead to the pores of the surface being exposed; this allows pollutants to collect and microbiological growths to become established. The cleaning process could be too aggressive for example sand blasting, inappropriate for the type of stone or too frequent cleaning.

As the War Memorial was cleaned in 2007 it was **agreed** a further clean in such a short length of time could do more damage than good.

No action.

111/16 CLERKS REPORT

No report at this meeting.

112/16 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only which was duly noted.

The chairman noted she had been contacted by the Facebook page Markyate Matters to hold a meeting in the Y2K Hall and will forward available dates as soon as possible. Unfortunately she herself was unable to attend the meeting due to being away on holiday at that time.

113/16 AFFINITY WATER COMMUNITY ENGAGEMENT FUND

A Community Engagement Programme has been set up to give local charities and community groups an opportunity to apply for funding for specific projects, not general fundraising, which meet their criteria and where there is a good link to their core business of supplying water. Members were asked to give some thought to any projects they may consider fall within this criteria.

Action: All

114/16 JOHN COLLINGS-WELLS VC

A ceremony will be held in March 2018. A VC Paving Stone is being purchased by the Parish Council and will be laid fully engraved. On going.

Action: SP/Clerk

115/16 ITEMS FOR MARKYATE MONTHLY

Planning applications, bollards to protect the Village Sports Ground, future plans to involve the community, works to footpath 13, Affinity Water Community Engagement Fund, John Collings-Wells VC Memorial, replacement railings by automatic gates and Special Skip in Hicks Road.

116/16 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

It was **RESOLVED** that under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

1. Quotations for the Iron Railings by the Automatic Gates.

Three quotations were requested and presented to the Parish Council for consideration.

After discussion

It was **RESOLVED** to accept the quotation from Autogate Services @ £760.00 ex VAT

This quotation was selected as it was the most competitive.

The unsuccessful quotations were:--

A) £1670.00 ex VAT

B) £1825.00 ex VAT

Staffing:

It was noted several applicants have expressed interest in the post of clerk and interviews will be held shortly.

It was also noted Cllr D Coasby will sit on the working party together with Cllrs Bunyan and Langley.

There being no further the meeting closed at 9.15pm

Next meeting: 6 September 2016

Signed: _____

Date: _____