

# MARKYATE PARISH COUNCIL

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Clerk to the Council: Mrs D Sells, Mrs J Bismire

## The public are invited to attend all meetings of the Parish Council

Notice is hereby given that there will be a meeting of **Markyate Parish Council Budget and Finance Committee** in the Y2K Hall, Cavendish Road, Markyate, on **15 November 2018 at 1:00pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend

J Bismire

Jennifer Bismire, Clerk to the Council  
9 November 2018

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

### AGENDA

- F01/18 To receive apologies for absence.  
(Councillors please give apologies direct to the Clerk prior to the meeting).
- F02/18 To receive any Declarations of Interest relating to items on the agenda.
- F03/18 To approve and sign the minutes of the Budget & Finance Committee meeting held on 14 November 2017, document circulated.
- F04/18 Public Questions, to hear representations from the public as per Standing Order 1 (c to j)
- F05/18 To receive report on Grants through General Power of Competence for 2019/2020 Providing the criteria is met following ordinary elections in May 2019.
- F06/18 To receive subscriptions to outside bodies and agree possible update actions, document circulated showing probable amounts.
- F07/18 To receive report on Annual Review of Parish Council Staffing, staff hours and salary scale, document circulated.
- F08/18 To receive report on Professional Advisors and approve level of remuneration, document circulated.
- F09/18 To receive and note:
  - (a) Annual Internal Audit Report for year ended 31 March 2018 and actions taken
  - (b) Annual External Audit Report for year ended 31 March 2018 and actions taken
- F10/18 To note Financial Regulations, as previously circulated.
- F11/18 To receive report and agree action on CiLCA training, as circulated.

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- F12/18 To receive report and agree actions on telephone and internet banking, viewing and transactions up to £1000 per day as previous mandate. Also BACs payments.
- F13/18 To receive and note second year of 3 year annual service contract for Village Clock with Smiths of Derby, [minute F23/17B].
- F14/18 To receive and note report on Office Safe Cabinet.
- F15/18 To note Internal Auditor for year ended March 2019, document circulated.
- F16/18 To receive and note GDPR Destruction of Records Authorisation Form.
- F17/18 To discuss and agree Draft Estimate of Expenditure for 2019/2020, draft document circulated.

## **Public Bodies (Admissions to Meetings) Act 1960 That under S 4 (A) of the Public**

- F18/18 Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items In Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.
- a) To receive quotations for grass cutting in Peggy's Field and cemetery and select one.