

MARKYATE PARISH COUNCIL



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Clerks to the Council: Mrs D Sells, Mrs J Bissmire

Notice is hereby given that there will be a meeting of Markyate Parish Council in the **Y2K Hall**, Cavendish Road, Markyate on **Tuesday 5th June 2018 at 7:30pm** for the purpose of transacting the business set out in the agenda below and you are hereby **summoned to attend**.

D Sells

Dee Sells, Clerk to the Council
30th May 2018

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

Please note all meetings of the Parish Council and Committees may be reported by use of filming etc.

AGENDA

48/18 To receive and accept apologies for absence.

49/18 To receive any Declarations of Interest relating to items on the agenda.

50/18 To approve and sign the minutes of the Parish Council Meeting held on the 1st May 2018, as circulated.

51/18 To receive and adopt the minutes from the Halls Committee Meeting held on 13 March 2018, as circulated.

52/18 Public Questions, to hear representations from the public as per Standing Order 1 (c to j).

53/18 To receive planning decisions from Dacorum Borough Council as listed:-

1	4/00612/18/DRC	Details as required by Condition 2 (Materials) attached to Planning Permission 4/01490/17/FUL (Change of use from forestry workshop to 4 bedroom dwelling)	Old Beechwood, Cheverells Green	Grant
2	4/00788/18/LDP	Loft conversion with rear dormer and velux windows to the front	94 High Street	Withdrawn
3	4/00855/18/LDP	Garage conversion	20, George Street	Grant
4	4/00539/18/LBC	Single storey rear extension to replace an existing single storey rear extension built around 1975. Construct rockwool firestop wall within roof space between 1 and 2 Little Woodend Cottages	2 Woodend Cottages, Little Woodend	Withdrawn
5	4/00541/18/FHA	Single storey rear extension	2, Woodend Cottages, Little Woodend	Withdrawn
6	4/00996/18/LDP	Construction of hip to gable rear facing dormer window and insertion of four no. front facing roof lights	16, Dammersey Close	Grant
7	4/00602/18/LDP	Loft conversion to create habitable space. Addition of dormer window to rear elevation and roof light added to front elevation	Mistletoe Lodge, Caddington Common	Grant
8	4/00850/18/FHA	Part single-storey, part two-storey rear extension	25, Corner Wood	Grant

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54/18 To consider planning applications received from Dacorum Borough Council/HCC as listed and those received between 30th May 2018 and 5th June 2018

1	4/00880/18/OPA	Change of use from B1 (Factory and Office) to four residential flats	The Factory Premises, Church End
2	4/01073/18/DRC	Details required by Condition 3 (roof light) attached to planning permission 4/01991/17/FHA (Construction of flat roof rear dormer and small velux window to front).	17, Fullerton Close
3	4/01026/18/FHA	Proposed single storey outbuilding with habitable accommodation within rear garden. Alteration to landscaping including new retaining walls and steps	33, Cowper Road
4	4/01107/18/FHA	Construction of a detached double garage	Broomhill Leys, Windmill Road
5	4/00032/18/FUL	Change of use from utility land to driveway	100, Pickford Road
6	4/01118/18/FHA	Construction of single storey side extension	Watling House, Old Watling Street
7	4/01167/18/ROC	Variation of condition 3 (landscaping) attached to planning permission 4/00109/14/FUL (change of use from class A4 to class C3 residential of the existing public house including partial demolition and minor internal alterations and the construction of three dwellings with associated parking and driveway.)	The Sun Inn, 101, High Street
8	4/00841/18/FUL	Construction of one detached two bedroom dwelling to the rear of 8, Parkfield	R/O 8, Parkfield
9	4/01085/18/FUL	Retention of temporary ménage lighting between 4pm and 7pm Monday to Friday during school term time from 1 st October to 31 st March. Retention of exercise mirror, replacement block of 2.No stable s, retention of block of 2.No isolation stables. Change of use of land to equestrian use including the siting of cross country jumps.	Olivers, Cheverells Green
10	4/01295/18/LDP	Replacement rear dormer	24, Pickford Road
11	4/01315/18/FUL	Demolition of existing kennels and construction of a courtyard of three dwellings and associated access, car parking and landscaping.	Hazel Corner Dog Hotel, Windmill Road
12	4/01391/18/TCA	Work to tree	9, Cleveland Road
13	4/01278/18/FUL	Change of use of unit 1 (Class D1 Surgery/Health Centre use) to Class A1 Convenience Food store, together with change of use of unit 2 (Class A1/A2/A3/A4 and B1) to three residential units (one 1 bed and two 2 bed flats) together with associated external alterations and provision of parking	Units 1 and 2 Richmond Square, Hicks Road

55/18 To authorise the signing of cheques for payment and the signing of the Accounts schedule, as circulated.

56/18 To receive Internal Audit Report for financial year ended 31 March 2018, as circulated.

57/18 a) To receive Annual Audited Accounts for 2017/18 as set out in attached papers.
b) To receive Notice of Appointment of Date for the Exercise of Electors Rights for Accounts, year ended 31 March 2018.

58/18 a) To approve Section 1
Annual Governance Statement of the Annual Return for the Parish for 2017/18
b) To approve Section 2
Accounting Statements of the Annual Return for the Parish for 2017/18

59/18 To receive and adopt the following GDPR Policies, and confirm installation of encryption system to meet GDPR requirements.
1) Data Protection Policy, updated.
2) Retention of Records Policy
3) Employment Privacy Notice
4) Clear Desk and Clear Screen Policy
5) Installation of encryption system

60/18 To receive report on Cricket Club lease and agree actions. (B/Cllr Chapman)

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- 61/18 To receive update report and agree actions on transfer of Cemetery Land. (B/Cllr Chapman)
- 62/18 To receive update report on P3 Project. (Cllr Bunyan)
- 63/18 To discuss and agree actions in the village. (All)
- 64/18 To receive Clerk's Report.
- 65/18 To receive correspondence, for information only.
- 66/18 To discuss and formulate items for inclusion in Markyate Monthly/Twitter. (All)
- 67/18 To discuss and formulate items for the Newsletter (Cllr. Bunyan)
- 68/18 To discuss update on play equipment in Peggy's Field and Parish Council play area, (B/Cllr. Chapman)
- 69/18 To receive and agree actions following correspondence from 'willyweather.eu' regarding MPC website, as circulated. (All)
- 70/18 Public Bodies (Admissions to Meetings) Act 1960. That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.
1. To receive staff update
 2. To receive 2018-2019 NALC National Salary Award, as circulated