

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 7th NOVEMBER 2017 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, Cllr. D.Kao, Cllr. L. Bottrill
Mrs D Sells, Clerk/RFO

In attendance: 2 members of the public

184/17 APOLOGIES FOR ABSENCE

Apologies received from B/Cllr. Chapman due to personal commitments, Cllr. Bugeja due to work commitments and Cllr. Sherriff due to work commitments.

185/17 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

186/17 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 3rd October 2017, were a correct record and were signed by the Chairman. This was proposed by Cllr. D. Kao and seconded by Cllr. L. Bottrill.

187/17 RECEIVE AND ADOPT MINUTES FROM HALLS COMMITTEE

It was **RESOLVED** that the minutes of the Halls Committee meeting held on the 23rd May 2017 be received and adopted.

188/17 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

Standing Orders were suspended.

Two members of the public attended, once again regarding the continuing saga of the cemetery land. One member updated the Council with his actions. He has sent a number of emails trying to establish what the latest situation is. He has also managed to obtain a copy of the Deed of Covenance, which related to this land. He is still very frustrated that this is taking such a long time to resolve. It was relayed back to him that we, as the Council, sympathise with his frustration and that we are in the same position. It was confirmed that this land has been gifted to the Parish and we will ensure that Inland will carry out all the necessary works before handover. This parishioner will continue to chase.

Standing Orders were re-instated.

189/17 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/01169/17/FUL	Change of use of a small piece of land from agricultural to building a manege.	Ashtons, Green Lane	Withdrawn
2	4/02088/17/FHA	Ground floor rear extension and internal alterations	3, The Close	Grant
3	4/02156/17/HPA	Single storey rear extension measuring 6.0m deep with a maximum height of 3.99m and a maximum eaves height of 2.25m	Pinegarth, Caddington Common	Prior approval not required
4	4/01733/17/FUL	Construction of a manege and horse walker	Land at Cotton Spring Farm, Friendless Land	Grant
5	4/02140/17/FHA	Single storey rear extension	5 Sebright Road	Grant
6	4/01946/17/FUL	Demolition of existing outbuilding and replace with new dwelling (Amended Scheme)	19-21 High Street	Grant
7	4/02272/17/HPA	Single-storey rear extension measuring 6m deep with a maximum height of 4m and a maximum eaves height of 2.8m	6, Cavendish Road	Prior approval not required
8	4/01339/17/FHA	Single storey front and rear extensions. Alterations to roof. Velux windows, front and rear dormers.	25, Dammersey Close	Grant
9	4/02363/17/LBC	Replacement of roof slates	Beechwood Park School	Grant
10	4/01991/17/FHA	Construction of flat roof rear dormer and small velux window to front	17, Fullerton Close	Grant

190/17 PLANNING APPLICATIONS

To consider planning applications listed below and those received between **1st November 2017 and 7th November 2017.**

1	4/02326/17/LDP	Single storey rear extension – FOR INFORMATION ONLY	19, Pickford Road	Information Only
2	4/02577/17/FHA	Repositioning of front entrance with new porch. Two storey rear extension and single storey rear extension with balcony over. Loft conversion with two rear dormer	White Brooms, Luton Road	No Objections

		windows and one front velux window. Alternation of fenestration		
3	4/02726/17/LBC	Repair to ground floor front elevation damage caused by car impact	117 High Street	No Objections
4	4/02752/17/TCA	Work to T1 Apple and T2 Fig Trees	Cavendish Coach House, High Street	No Objections

Action: Clerk

191/17 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was proposed by Cllr D. Kao and seconded by Cllr L. Bottrill and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£5,702.95
HSBC [Precept Account]	£70,185.96
MPC Investment [NS&I]	£20,861.95
Petty Cash	£52.82
TOTAL	£96,803.68

192/17 TO RECEIVE CEMETERY ADVISORY COMMITTEE NOTES AND AGREE ACTIONS

The Cemetery Advisory Committee Notes for meeting held on 20th October, were accepted and the following actions agreed:

Agree if shed is required	-	Not at present
To look into mesh placed on path through middle, for coffin bearers	-	To be given more thought
Agree area for Garden of Remembrance/Quiet Area	-	To be given more thought
Contracts of Employment/Job Description for MPC staff including cemetery administration	-	To be given more thought
Staff training	-	To be given more thought

Action: HC/Clerk

194/17 was discussed before 193/17, due to the items running in order of events:

194/17 TO RECEIVE REPORT ON LOCALITY BUDGET

County Councillor Terry Douris has allocated £1,000 received from his Locality Budget for the purchase of more Christmas lights. It was also noted that he had been thanked for his efforts.

Action: HC/Clerk

193/17 TO RECEIVE REPORT AND AGREE ACTIONS FOR CHRISTMAS LIGHTS 2017

The **addition** of Christmas Lights was discussed at some length and the 4 options were considered carefully.

It was proposed by Cllr Bunyan and seconded by Cllr Pilkinton and

RESOLVED

To adopt Option 4 at a cost of £562.00 – giving us 67 metres of lights to extend East string to Persephone and 18 metres of lights to extend West string to Hilliers yard.

Action: SP/Clerk

195/17 TO DISCUSS AND AGREE ACTIONS FOR DEFIBRILLATOR IN THE VILLAGE

It was agreed by all present that we should look further into obtaining a defibrillator for the village.

Action: PB/Clerk

196/17 TO DISCUSS AND AGREE ACTIONS FOR BASIC LIFE SUPPORT TRAINING IN THE VILLAGE

Combined with St John's Ambulance it was discussed to possibly have a stall at the annual May Fayre to teach basic life support. An annual free drop-in session for interested parishioners, run as an evening or weekend session at the Village Hall was also offered on a similar basis, with the support of St. John's Ambulance.

Action: LB/Clerk

197/17 TO DISCUSS AND AGREE ITEMS FOR NEWSLETTER

Those present were asked to give some thought to the items for inclusion in the newsletter and to also consider how this will be delivered in the village.

Action: All

198/17 TO RECEIVE CLERKS REPORT

- The Clerk reported that she had attended the hour long session on CPR at the L&D Hospital and had found it very useful.
- The planters have now been purchased and arrangements are underway to have them put in place and planted. The village warden will be undertaking this task once materials, soil and plants have been purchased. It is likely that many plants and bulbs can be salvaged from the old planters.

**199/17 TO RECEIVE REPORT ON THE MEMORIAL PAVING STONE FOR
Lieutenant Colonel JOHN COLLINGS-WELLS VC DSO**

It has been confirmed that the cost of the Memorial Paving Stone will be £450. Arrangements for this event are well underway and going to plan. Leaflets have also been printed and are available to collect from the Parish Office, for those interested.

Action: Clerk

200/17 TO RECEIVE REPORT ON REMEMBRANCE DAY PARADE 2017

As in previous years', the order of the day will be to meet at the Fire station at 10.30 a.m., proceeding to the War Memorial for 10.45 a.m. Protocol for the day was discussed and agreed.

Action: PB

201/17 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only which was duly noted.

202/17 MARKYATE MONTHLY INCLUSION

New cemetery, Christmas Lights, Defibrillator, Newsletter, Planters, Remembrance Sunday, Councillor Training, Aircraft Noise, CCTV and Planning of New Houses.

Action: LB

203/17 TO REVIEW AND ACCEPT FREEDOM OF INFORMATION ACT 2000 POLICY

The Freedom of Information Act 2000 was reviewed and accepted.

Action: Clerk

204/17 RE-FORMATION OF THE STAFFING COMMITTEE

The Staffing Committee will be re-formed. Two new members are needed; all Councillors were asked to consider if they will be available; the membership will be agreed at the next meeting.

Action: All

205/17 COUNCILLOR TRAINING

It was agreed for W J Robinson to conduct this training session. The training will be held at the Y2K Hall. All Councillors will be given enough notice so that we can ensure a full turnout.

Action: Clerk

206/17 PLANNING FOR THE RIGHT HOMES IN THE RIGHT PLACES

This item was discussed in detail and the general consensus is more houses are not viable in Markyate. Markyate has already met its full allocation from the existing Dacorum Plan. The Government proposals would see all areas being allocated new housing targets, using a simple formula.

A response will be submitted to the Government Consultation as well as to NALC, who are responding on behalf of Local Councils.

All members were asked to attend for at least part of the time, the Exhibition in the Village Hall on Wednesday 22 November between 2.00pm and 9.00pm on: **What is the new Local Plan?** Issues and Options consultation.

Action: All

207/17 INSTALLATION OF CCTV TO REAR OF VILLAGE HALL

It was agreed CCTV cameras should be installed to the rear of the halls due to the proposed fenced off area and the new footpath. It was noted this should be included in the new budget and funding sought, if possible, to enable for this to move on quickly.

Action: Clerk

208/17 AIRPORT NOISE

It was noted photographs have been taken to confirm aircraft are flying over the centre of the village and off the flight path line. A meeting is arranged at LLA in the New Year to discuss this fully.

Action: HC

209/17 SECONDARY SCHOOL IN HARPENDEN PLANNING APPLICATION

After discussion it was agreed to submit a response supporting the Planning Application. Attention was drawn to the admission rules which are at the discretion of the Governors of the academies - the new school will be an academy. In extremis this would deny secondary education to children whose homes are in the villages around Harpenden; this cannot be allowed. The ethos of village schools means that the children and parents are enthusiastic in their support of the secondary school they attend and should be welcomed.

Action: SP/Clerk

210/17 PAPERLESS PLANNING

Deferred, but in the interim period paper copies will be printed for meetings.

Action: Clerk

There being no further the meeting closed at 9.40 pm

Next meeting: 5th December 2017

Signed: _____

Date: _____