

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 7TH MARCH 2017 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr P. Bunyan, Chairman, Cllr D. Coasby, Cllr R. Peterson, Cllr. D. Kao, Cllr S. Pilkinton, Mrs D Sells, Clerk/RFO

In attendance: 2 members of public

265/17 APOLOGIES FOR ABSENCE

Apologies were received from B/Cllr H Chapman due to Borough Councillor duties; Cllr R. Langley, double booked; Cllr. P. Sherriff, work commitments and Cllr. G. Baldwin, no apologies received.

266/17 DECLARATIONS OF INTEREST

Cllr R Peterson declared a personal interest in item 272/17 – Planning Applications: 4/00219/17/LBC and 4/00143/17/FHA.

267/17 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 7th February 2017, were a correct record and were signed by the Chairman. This was proposed by Cllr P. Bunyan and seconded by Cllr R. Peterson.

268/17 MINUTES OF THE HALLS COMMITTEE

It was **RESOLVED** that the minutes of the Halls Committee meeting held on 25th October 2016 be received and adopted.

269/17 RESIGNATION OF COUNCILLOR

The resignation of Councillor D. Coasby was received and accepted. He was thanked by all in attendance for his time and commitment as a Councillor.

270/17 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

Standing Orders were suspended.

A member of the public, living adjacent to the new cemetery, voiced his concerns about why the cemetery had still not been handed to the Parish Council and the developer insisting on a covenant that this area will only be used as a cemetery. He was assured by the Parish Council that this land will indeed, only ever be used as a cemetery and that the land transfer is being dealt with the Parish Council's solicitor.

Another member of the public requested if there were any further developments regarding the Doctor's Surgery in Hicks Road. The Parish Council have been informed that this issue is moving forward, involving Dr. Sepai, Dacorum Borough Council and the NHS. Every effort is being made to finalise this project.

Standing Orders were reinstated.

271/17 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/02829/16/FHA	Construction of new detached timber clad barn	Lower Farm End, Luton Road	Grant
2	4/02803/16/FUL	Change of use of land to equestrian use and provision of American style stables for private personal use	Land at Cotton Spring Farm, Friendless lane	Grant
3	4/03440/16/FHA	Demolition of an existing conservatory and construction of a ground floor extension. Changes to doors and windows to include addition of bi-folding doors and two new windows. Enclosure of the existing porch. Alterations to existing front elevation to match existing stables and storage buildings. Improvements to north facing landscape.	Ashtons, Green Lane	Grant

272/17 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 1 March and 7 March 2017

Cllr R Peterson left the meeting as he had expressed a personal interest in in the following two planning applications

1	4/00219/17/LBC	Single storey first floor rear extension	The Old Brewers Yard, 8 Albert St.	No Objections
2	4/00143/17/FHA	Single storey first floor rear extension	The Old Brewers Yard, 8 Albert St.	No Objections

Cllr R Peterson returned to the meeting.

3	4/00169/17/FUL	Proposed change of use from flexible use (A1/A2/A3/A4 and B1) to a gym and sports injury clinic/hub (D2)	Richmond House, Hicks Road	No Objections
4	4/00180/17/FUL	Demolition of existing outbuilding and replace with new dwelling	19-21 High Street	No Objections
5	4/00274/17/FUL	New dwelling and garage	64, High Street	Objections as follows: Infill, Out of Keeping, Dangerous Access for Emergency Vehicles and Overdevelopment of Site
6	4/00384/17/FHA	Two Storey Side Extension	78A Buckwood Road	No Objections

Action: Clerk

273/17 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was proposed by Cllr P. Bunyan and seconded by Cllr R. Peterson and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	£3,827.59
HSBC [Precept Account]	£39,339.42
MPC Investment [NS&I]	£20,861.95
Petty Cash	£20.10
TOTAL	£64,049.06

274/17 TO RECEIVE REPORT IF SECURITY REQUIRED FOR THE SPORTS FIELD

It was **agreed** that this issue should be postponed until the footpath has been completed. Once this is done, a final decision will be made on the number of bollards needed. Discussions to include if the Cricket Club should be notified and asked to contribute to the cost of extra bollards.

Action: PB/Clerk

275/17 TO RECEIVE REPORT OF DRAFT LEASE FOR CRICKET CLUB

Ongoing.

Action: HC/Clerk

276/17 TO RECEIVE REPORT ON DBC FUNDING – WORKING PAPERLESS WITH PLANNING APPLICATIONS

DBC will not be providing a television screen, as previously thought, as this was not part of their original budget. A lap-top with software and extra features enabling the use of a projector has been ordered. It is proposed paperless planning will start at the end of March 2017.

No action

277/17 TO RECEIVE REPORT ON ISSUES REGARDING ACCESS IN THE VILLAGE ON A MOBILITY SCOOTER

The points referred to on the map supplied will be looked into, in order that we may address the issues. Ongoing.

Action: PB/Clerk

278/17 ANNUAL GATHERING OF THE PARISH – 11TH APRIL 2017

Doctor's Surgery, Cemetery, Cricket Club, Police Report for Hertfordshire – David Lloyd - Police Commissioner, will be invited to speak. John Collings-Wells Memorial, May Fayre advertisement.

It was **agreed** refreshment to be purchased for this event.

Action: All

279/17 INTERNAL AUDITOR FOR YEAR ENDING 31ST MARCH 2017

It was **RESOLVED** to continue with the original engagement letter from Clubfinance as a rolling engagement exists subject to termination by either party. They confirmed their costs would not increase for the 2016/17 internal audit.

Action: Clerk

280/17 VILLAGE WARDEN EQUIPMENT

It was **agreed** that all items on the Garage Stock List as circulated were useful to the Village Warden, apart from the Ivor Williams trailer. The Parish Council requested a valuation is sought from professionals for what this item is worth and re-presented to the April meeting for a decision to be made.

Action: Clerk

281/17 TO RECEIVE CLERKS REPORT

A book bank has been offered to the Parish by the British Heart Foundation. More information will be sought before discussing this item further at the April meeting.

Action: Clerk

282/17 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only which was duly noted.

283/17 TO DISCUSS AND AGREE IDEAS AND REPRESENTATION TO THE NEIGHBOURHOOD ACTION GROUP

The committee for the Neighbourhood Action lays dormant at present. This should be resurrected and it was suggested that Markyate, Flamstead and Great Gaddesden unite for a meeting to discuss actions. The original representatives will be informed and a meeting will try to be arranged.

Action: SP

284/17 PROPOSED WAITING RESTRICTIONS FOR CAVENDISH ROAD, PICKFORD ROAD AND BUCKWOOD ROAD

These were noted and accepted by all present.

No Action

285/17 TO AGREE AREAS OF RESPONSIBILITY, COMMITTEE MEMBERS AND PREPARATION OF ITEM FOR MARKYATE MONTHLY

It was proposed by Cllr Bunyan and seconded by Cllr Pilkinton for Cllr Kao to sit on the Aley Green Cemetery Committee. The Parish Council

RESOLVED

Cllr Kao to sit on the Aley Green Cemetery Committee with immediate effect. Discussions regarding the remaining vacancies have been deferred until April.

Action: Clerk

286/17 TO RECEIVE REPORT FROM TOWN AND PARISH COUNCIL MEETING 3RD MARCH 2017

This was reported and accepted.

Action: Clerk

287/17 PARKING IN HICKS ROAD

Discussions took place regarding the problems of parking in this area. However, due to the cost involved in introducing parking restrictions, it was decided that no further action should be taken.

No Action.

288/17 ITEMS FOR INCLUSION IN MARKYATE MONTHLY

Visit from Dacorum Planning and Development Director, James Doe and Councillor Graham Sutton; New Cemetery; Doctor's Surgery; Planning Applications; Protection of the Sports Ground, Access of Mobility Scooters around the Village; Annual Gathering of the Parish 11th April; Village Warden's Equipment; Neighbourhood Action Group; New Waiting Restrictions; Parking in Hicks Road.

Action: RP

289/17 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

It was resolved that under S 4 (A) of the Public Bodies(Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

1. Village Warden Contract

Three quotations were requested but only two were received for the Village Warden to cover 52 weeks a year for 2017/18 to include full insurance, administration and vehicle.

It was **RESOLVED** to accept quotation from:

Village Garden Services @ £14.50 ex VAT per hour, as this company was the most economical and has proved itself in previous years.

The unsuccessful quotations were:

b) £17.00 ex VAT per hour

c) Not received

Action: Clerk

2. Staff Update

It was reported that the caretaker is settling into her role and is doing very well.

3. Disclosure Barring Service

It was agreed that this service should still be carried out for all new members of staff.

Action: Clerk

There being no further the meeting closed at 9.20 pm

Next meeting: 4th April 2017

Signed: _____

Date: _____