

# Markyate Parish Council

## MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 2 FEBRUARY 2016 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

**Present:** Cllr P Bunyan, Chairman, Cllr I Crawford, Vice Chairman, B/Cllr Chapman Cllr D Coasby,  
Cllr R Peterson, Cllr S Pilkinton, Mrs J Bismire, Clerk/RFO

**In attendance:** 0 member of public at this meeting

### 222/16 APOLOGIES FOR ABSENCE

Apologies were received from Borough/Parish Councillor H Chapman

### 223/16 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

### 224/16 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 12 January 2016, were a correct record and were signed by the Chairman. This was proposed by Cllr ##sby and seconded by Cllr ##.

### 225/16 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

No public questions at this meeting.

### 226/16 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

### 227/16 PLANNING APPLICATIONS

To consider planning applications listed below and those received between 26 August and 1 September 2016

Action: Clerk

### 229/16 APPEAL BY CARDRONICS UK LTD – 99 HIGH STREET

### 230/16 ACCOUNTS FOR PAYMENT

To approve the schedule for payment as attached. It was noted the figures are correct at today's date but may change slightly due to unforeseen invoices before the end of the financial year. It was proposed by Cllr ## and seconded by Cllr S Pilkinton and **agreed** unanimously to approve the schedule for payment. **RESOLVED:** that the schedule of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Councils accounts as at today's date as follows:

MPC Current Account	##	£ 3,330.87
HSBC [Precept Account]		£ 57,950.21
MPC Investment [NS&I]		£ 20,426.34
Petty Cash		£ 28.82
HSBC Investment Bond		£ 29,039.73
<b>TOTAL</b>		<b>£110,775.97</b>

### 231/16 ASSET REGISTER 2015/16

### 224/15 ASSET REGISTER 2014/15

A copy of the 2014/15 Asset Register was circulated to all members prior to the meeting and it was

#### **RESOLVED**

To accept the updated register with a total of £501,455.76 assets, variations as follows:-

Carried forward from 2013/14: £498,201.52

Deletions £ 600.00

Additions: £ 3,854.24

**Total:** £ 501,455.76

### 232/16 SECTOR LED BODY FOR AUDIT

Briefly the SLB will appoint external auditors for 'opted in' councils and will set their fees, just as the now abolished Audit Commission used to do.

Councils which do nothing by 31 March 2016 (extended from original date of 31 January 2016), will be deemed to have opted in and it is likely that this will be the outcome for most councils.

Councils can 'opt out' (by resolution of the Full Council) but they will then have to go through the statutory process for appointing their own external auditor, including the establishment of an audit panel consisting wholly or mainly of independent members. Few if any councils will wish to do this.

Note that there is no change to the requirement for all councils to have an effective system of internal audit.

**233/16 ns&I INVESTMENT ACCOUNT**

**234/16 RISK ASSESSMENTS FOR 2015/16**

The following Risk Assessments were circulated to all members prior to the meeting:-

(1) Financial Management, (2) Financial Risk Assessment & Management (Pt 2), (3) Village and Y2K Halls, (4) Picnic Tables , (5) Parish Office, (6) Risk Assessment Works Programme, (7) Snow/Ice(4) Risk Assessment Works Programme.

It was **RESOLVED**

to note and accept the Risk Assessments.

It was noted Visual Aid for Parish Council office staff will be assessed.

**Action: PB**

**235/16 CRICKET CLUB LEASE**

**It was noted the draft lease is with the legal department at DBC.**

**The Parish Council RESOLVED for paul Berg & Taylor to act on their behalf**

**236/16 SATISFACTION SURVEY**

**237/16 STREET PARTY**

**238/16 COUNCILLOR TRAINING**

**239/16 MAY FAYRE 2016**

**240/16 CHILTERN CONSERVATION BOARD**

**241/16 PARISH PATH PARTNERSHIP SCHEME [P3]**

**242/16 CORRESPONDENCE FOR INFORMATION**

**243/16 TO DISCUSS AND AGREE ITEMS FOR INCLUSION IN MARKYATE MONTHLY**

**244/16 CLERKS REPORT**

**There being no further the meeting closed at ##**

**Next meeting: 1 December 2016**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_