

Markyate Parish Council

MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 7th AUGUST 2018 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.

Present: Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, B/Cllr. H. Chapman [DBC/MPC]
Mrs D Sells, Clerk/RFO

In attendance: 1 member of the public at this meeting.

87/18 APOLOGIES FOR ABSENCE

Apologies received from Cllr. Sherriff and Cllr. Bugeja who were on annual leave and Cllr. Kao due to work commitments. No apologies received from Cllr. Bottrill.

88/18 DECLARATIONS OF INTEREST

No declarations of interest at this meeting.

89/18 MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 3rd July, were a correct record and were signed by the Chairman. This was proposed by Cllr. Peterson and seconded by Cllr. Pilkinton.

90/18 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j)

No public questions at this meeting, the member of the public in attendance came only to listen.

91/18 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL

1	4/00577/18/FUL	Demolition of existing storage buildings and construction of a four bed dwelling	Land adjoining Greenfields, Green Lane	Withdrawn
2	4/01118/18/FHA	Construction of a single storey side extension	Watling House, Old Watling Street	Grant
3	4/01107/18/FHA	Construction of a detached double garage	Broomhill Leys, Windmill Road	Refuse
4	4/01391/18/TCA	Fell conifer tree	9, Cleveland Road	Raise no objection
5	4/00755//18/FHA	Garage Conversion	27 Ver Brook Avenue	Refuse
6	4/01026/18/FHA	Proposed single storey outbuilding with habitable accommodation within rear garden. Alteration to landscaping including new retaining walls and steps	33 Cowper Road	Grant
7	4/01167/18/ROC	Variation of Condition 3 (Landscaping) attached to planning permission 4/00109/14/FUL Change of use from Class A4 to Class C3 Residential of the existing public House including partial demolition and minor internal alterations and the construction of three dwellings with associated carport, parking and driveway)	The Sun Inn 101 High Street	Withdrawn

92/18 PLANNING APPLICATIONS

To consider planning applications received from Dacorum Borough Council/HCC as listed and those received between 1st August 2018 and 7th August 2018

1	4/01675/18/LDP	Proposed outbuilding	Willow Tree Farm, Pipers Lane	No objections
2	4/01756/18/FHA	Loft conversion with rear dormer. Two front roof lights.	94, High Street	No objections
3	4/02844/17/FUL	Construction of outbuilding for use as a woodland learning area/outdoor classroom within school site (Amended Scheme)	Beechwood Park School Beechwood Park	No objections
4	4/01516/18/DRC [DRC – Details Required by Condition] DBC do not consult	Details as required by Conditions 3 (Materials) and 4 (hard and soft landscaping) attached to planning permission 2/02803/16/FUL (change of use of land to equestrian use and provision of American style stables for private personal use).	Land at Cotton Spring Farm, Friendless Lane	No objections
5	4/01818/18/FUL	Alterations to access land south and adjacent to Hill View	Hill View, Luton Road	No objections
6	4/01804/18/DRC	Details required by Condition 3 (Landscaping) attached to planning permission 3/00109/14/FUL (Change of use from Class A4 to Class C3 residential of the existing Public House including partial demolition and minor internal alterations and the construction of three dwellings with associated	The Sun Inn 101 High Street	No objections, but the Council are still opposed to the use of artificial grass.

		carport parking and driveway		
7	4/01806/18/FUL	Retrospective application for rear timber shed factory	Church End	No objections
8	4/01785/18/TPO	Works to sycamore tree	Hicks Yard, Hicks Road	No objections
9	4/01692/18/OPA	Change of use from factory to 4 newly converted flats	The Factory premises, church End	Objection. Over-development of site, on a flood plain, no parking provision.
10	4/01909/18/FHA	Two storey side and rear extension and single storey front extension	85 Buckwood Road	No objections, apart from possibly affecting the neighbouring property.

Action: Clerk

93/18 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts schedules for July 2018, as circulated. It was proposed by Cllr. R. Peterson and seconded by Cllr. S. Pilkinton and **agreed** unanimously to approve the schedules for payment. **RESOLVED:** that the schedules of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 31st July 2018

MPC Current Account	£14,263.61
HSBC [Precept Account]	£85,798.51
MPC Investment [NS&I]	£20,960.26
Petty Cash	£39.81
TOTAL	£121,062.19

94/18 TO RECEIVE FINANCIAL MANAGEMENT ASSET REGISTER 2017/18

To accept the updated register with a total of £520884.00

Carried forward from 2016/17 £517695.84

Deletions 2017/18 £ 1663.63

Additions 2017/18 £ 4821.79

Asset Register 2017/18 was received and noted.

This was proposed by Cllr Pilkinton and seconded by Cllr Peterson.

95/18 TO RECEIVE REPORT ON LEASE FOR CRICKET CLUB

B/Cllr. Chapman has an appointment with the Parish Council's solicitor to go through the lease. The Cricket Club will confirm in writing that they have no objections to amendments being made on the lease, as previously agreed. Dacorum Borough Council will then be given the lease for safekeeping.

Action: HC/Clerk

96/18 TRANSFER OF CEMETERY LAND, MARKYATE

There are 2 conditions on the T.P.L. (Transfer of Partial Land). 1: If this land does not become a cemetery, then it remains a green space. 2: The 80 year lease is unencumbered, but the period of time will need to be discussed as it was thought to be forever, due to this land being gifted to the Parish (with certain stipulations). These issues will be discussed with the solicitor. Before the Parish take over this land, it will all be cleared; at present only half of the clearance has been carried out.

Action: HC/Clerk

97/18 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only, which was duly noted.

98/18 AGREE ACTION REGARDING THE PURCHASE OF MILESTONE OPPOSITE CELL PARK

Heritage Trust will be contacted with a view to possible funding for the refurbishment of the Milestone. It was suggested the Village Warden may be able to carry out this work, within his contracted duties. Provisions would have to be made for safety barriers to be erected during this work, as it is too dangerous to work on this stretch of road without this equipment. This will be discussed with C/Cllr. Douris to ascertain the safest and most cost effective way of carrying out this work.

Action: HC/SP

99/18 SAFETY SIGNS FOR EQUIPMENT IN PEGGY'S FIELD

Some of the play equipment in Peggy's Field is for the use of older children only, so it was agreed safety signs to warn parents that young children should not use this equipment should be displayed, therefore it was proposed that safety signs should be installed. The handrail installation in Peggy's was also discussed and B/Cllr. Chapman explained that there is a possibility that the Parish may be able to get funding for this item, with a contribution from MPC. He will make the relevant enquiries.

Action: HC

100/18 CHRISTMAS LIGHTS 2018

Forms have been received from the HCC to apply for the installation of (extra) Christmas lights. Proposals have been put together, including options to add extra lights from an un-metered supply from The Clothing Spa and will prepare requests for quotations. Specifications have been sent out to tender.

Action: SP

101/18 20 MPH SURVEY

Deferred.

Action: SP/Clerk

102/18 MAINTENANCE OF TREES AND HEDGEROWS AT THE CEMETERY

Deferred.

Action: RP

103/18 RESIDENT'S CONCERNS OVER TREES IN PEGGY'S FIELD

The Parish Council has no objection to trees being trimmed in Peggy's Field if they overhang their property; however, residents have expressed concern regarding the height.

It was agreed this would be looked in to and discussed further at the next meeting.

Action: PB/Clerk

104/18 REVIEW THE PROTOCOL FOR PARTICIPATION AT PARISH COUNCIL MEETINGS

The Protocol for Participation at Parish Council Meetings was reviewed and it was **RESOLVED** to make no amendments.

Action: All

105/18 REVIEW MARKYATE PARISH COUNCIL'S TREE POLICY

The Parish Council's Tree Policy was reviewed and it was **RESOLVED** to make no amendments.

Action: All

106/18 REVIEW MARKYATE PARISH COUNCIL'S TELEPHONE POLICY

The Parish Council's Telephone Policy was reviewed and it was **RESOLVED** to make no amendments.

Action: All

107/18 REPORT ON CCTV IN THE PARISH OFFICE

Two CCTV cameras have broken and the advice given is that two new cameras are required.

The Parish Council agreed quotations should be presented at the next meeting.

Action: Clerk

108/18 RECEIVE AND ADOPT MINUTES OF THE HALLS COMMITTEE MEETING HELD ON 22nd MAY 2018

It was **RESOLVED** that the minutes of the Halls Committee meeting held on the 22 May 2018, be received and adopted.

109/18 TO RECEIVE CLERKS REPORT

Nothing to report at this meeting.

110/18 WINTER IN THE COMMUNITY

It was agreed that 34 bags of salt rather than a one tonne bag be requested from HCC.

Gritting of the village deferred.

Action: PS

111/18 LETTER TO RESIDENTS BACKING ONTO PEGGY'S FIELD

The draft letter for residents backing onto Peggy's Field, advising that access right of way should not be regarded as legal rights to Peggy's Field, was read and agreed by all present. This will be delivered in due course.

Action: Clerk

112/18 AGREE CELEBRATION OF 100 YEARS SINCE THE END OF WW1 – THE GREAT WAR – 11/11/18

This year's Remembrance Day (Armistice Day) will have special significance because it will mark exactly 100 years since the war came to an end, 11/11/1918. It was decided to invite all local descendants of those named on our War Memorial who died in the Great War, to join the PC in the service at the War Memorial and to lay a small wreath for their relative. Afterwards, to join the Parish Council for light refreshments and to unveil a framed, large copy of the 1918 map of the village, with a poppy showing the houses that lost people, as was previously published by a councillor.

It was agreed to use the Newsletter at present being prepared to convey the invitation to all the current residents of the village and ask them to contact the Parish Council giving the name of their relative, to receive more details, The national move to display large metal silhouettes of a soldier to represent those who cannot be present at the celebrations was mentioned, but no decision made.

Action: SP/RP

113/18 MARKYATE MONTHLY INCLUSION

No Publication this month.

114/18 NEWSLETTER INCLUSION

The above was agreed.

Action: RP

115/18 AGREE ACTIONS ON THE FOOTBRIDGE

It was reported that HCCI have advised the Caddington Hall developers that the footbridge is to be taken down. After a number of enquiries, it has been established that English Heritage will only act upon a matter if it is under threat; which the footbridge clearly is. This is being investigated further.

Action: SP

116/18 Public Bodies (Admissions to Meetings) Act 1960. That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

1. To receive report and agree change of contracted hours for one member of staff.

Received and agreed by all. New Contract of Employment to be issued.

2. To discuss and note end of trial period for one member of staff.

It was noted the trial period has been successfully completed.

Action: Clerk

There being no further, the meeting closed at 9.10 pm

Next meeting: 4th September 2018

Signed: _____

Date: _____