

# Markyate Parish Council

## **MINUTES OF MARKYATE PARISH COUNCIL MEETING HELD ON TUESDAY 5<sup>th</sup> FEBRUARY 2019 AT 7.30PM IN THE Y2K HALL, MARKYATE, HERTS, AL3 8PS.**

**Present:** Cllr. P. Bunyan, Cllr. R. Peterson, Cllr. S. Pilkinton, Cllr. J. Taunton.  
Mrs J. Bissmire, Clerk/RFO

**In attendance:** Three members of public

### **218/19 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. D. Kao and P. Sherriff due to business commitments. Apologies were received from Cllr. Styles due to personal reasons.

### **219/19 DECLARATIONS OF INTEREST**

Cllr. S. Pilkinton expressed a personal interest in item 223/10(5) Planning application 4/00064/19/LPA, due to living in close proximity.

### **220/19 MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the Meeting of Markyate Parish Council held on 8<sup>th</sup> January 2019, with one amendment, were a correct record, and were signed by the Chairman. This was proposed by Cllr. Pilkinton and seconded by Cllr. Peterson.

### **221/19 PUBLIC COMMENTS AND QUESTIONS IN ACCORDANCE WITH STANDING ORDER 1 (c to j) Standing Orders were suspended at 7.35pm**

Members of public voiced their concerns regarding the speed limit on the High Street.

During a meeting with Sir Mike Penning MP, they noted a 20mph speed limit was in place but asked how this was going to be enforced, had variable speed cameras been discussed. It would ease congestion, confrontation, sounding of car horns and illegal parking.

Also they consider the bus stop in the High Street should be decommissioned as this is no longer in use.

Our concerns are policing, street lighting, crime and driving on pavements.

In response to the above it was noted a formal consultation will be published on the 20mph zone towards the end of February 2019.

However there is a danger driving speed would increase as people do anything to put their foot down.

Bus stops do need to be decommissioned.

Hertfordshire Police has recruited 32 new Police Officers.

Gritting, some villages do grit. To do this in Markyate would cost a D band property £5.60 extra per year.

This is something which should be discussed at the Annual Gathering on 9 April 2019 so parishioners can make that decision.

### **Standing Orders were reinstated at 7.55pm**

### **222/19 PLANNING DECISIONS FROM DACORUM BOROUGH COUNCIL**

1	No Decisions		
---	--------------	--	--

### **223/19 PLANNING APPLICATIONS**

To consider planning applications received from Dacorum Borough Council/HCC as listed and those received between 30<sup>th</sup> January 2019 and 5<sup>th</sup> February 2019

1	4/03249/18/LDP	Loft conversion and insertion of two front and two rear roof lights.	2, Blacksmiths Row, High Street.	No objection
2	4/03236/18/FHA	Loft conversion with 3 roof lights and rear dormer.	12, Old Vicarage Gardens	No objection
3	4/00003/19/FHA	Orangery	Old Beechwood, Cheverells Green	No objection
4	4/00028/19/FUL	Construction of a Car Port Bell classics	Hill View, Luton Road	No objection
5	4/00064/19/LPA	Change of use from factory to 4 residential dwellings	The Factory, Church End	Objection due to no parking resulting in more traffic on roads.
6	4/00127/19/FHA	Two storey side and single storey front extension	1, Long Meadow	No objection

**Action: Clerk**

## 224/19 ACCOUNTS FOR PAYMENT

To approve the signing of cheques for payment and the signing of the Accounts schedules for January 2019, as circulated. It was proposed by Cllr. S. Pilkinton and seconded by Cllr. R. Peterson and **agreed** unanimously to approve the schedules or payment. **RESOLVED:** that the schedules of payment be signed as circulated. The schedule of accounts listed the balances of the Parish Council's accounts as follows:

As at 31<sup>st</sup> January 2019

MPC Current Account	£ 7,060.60
HSBC [Precept Account]	£61,415.62
MPC Investment [NS&I]	£21,112.27
Petty Cash	£ 8.91
<b>TOTAL</b>	<b>£89,597.40</b>

## 225/19 UPDATED ASSET REGISTER 2018/19

A copy of the 2018/19 Asset Register was circulated to all members at the meeting and it was

### RESOLVED

To accept the updated register with a total of £520,256.25 assets, variations as follows:

Carried forward from 2017/18 £520,884.00

Deletions £ 37,116.48

Additions £102,751.68

**Total £586,519.20**

This was proposed by Cllr. Peterson and seconded by Cllr. Pilkinton.

**Action: Clerk**

## 226/19 RISK ASSESSMENTS FOR 2018/19

The following Risk Assessments were circulated to all members prior to the meeting:

- |                          |   |
|--------------------------|---|
| 1) Financial Management  | (2) Financial Risk Assessment & Management (Pt 2) |
| 3) Village and Y2K Halls | (4) MPC owned Picnic Tables/Benches               |
| 5) Parish Office         | (6) Risk Assessment Works Programme               |

To note and accept.

**Action: Clerk**

## 227/19 CORRESPONDENCE FOR INFORMATION ONLY

The Clerk circulated the list of correspondence for information only, which was duly noted.

## 228/19 TO RECEIVE CLERKS REPORT

The Clerk reported all 10 grit bins in the village were inspected and logged as full on 1 February 2019 but unfortunately some parishioners have chosen to use the grit for their driveways. It was noted this is for use on public roads and not for personal use.

## 229/19 TRANSFER OF CEMETERY LAND, MARKYATE

This item was deferred.

**Action: HC**

## 230/19 MARKYATE MONTHLY/TWITTER INCLUSION

A report from this meeting will be prepared and approved by the Chairman prior to publication.

**Action: RP/Clerk**

## 231/19 DISCUSS AND AGREE ITEMS FOR MPC NEWSLETTER

Members were asked to consider items for inclusion in the next newsletter.

Items suggested were the May Fayre and the awarding of the Purple Star to the surgery for good services.

**Action: RP/JT**

## 232/19 TO RECEIVE AND NOTE SUPPLY OF MANNED FREIGHTERS 2019

Proposed dates for the supply of the manned freighter for 2019 were circulated prior to the meeting as follows:

Saturday 9 February 2019, Saturday 8 June 2019 and 5 Saturday 5 October 2019.

It was noted charges will be increased from April 2019, the February date will be charged @ £425.97 / June & October @ £435.77.

The Parish Council agreed this was a well-used service and had been included in the budget for 2019.

**Action: Clerk**

## 233/19 NEIGHBOURHOOD PROPORTION PAYMENTS 1<sup>ST</sup> APRIL – 30<sup>TH</sup> SEPTEMBER 2018 [CIL]

Community Infrastructure levy (CIL) is a new way of collecting contributions from developments towards the provision of infrastructure required to support growth within the Borough. It is a tariff that will be applied per square metre of new developments and varies by scale, use and geography. Different CIL charges for settlements and ones within the Borough have been established on the basis of scheme viability.

It was noted the Neighbourhood proportion payment 1 April – 30 September 2018 for Markyate is £565.16.

**234/19 TO RECEIVE REPORT ON CRICKET CLUB LEASE**

This item was deferred.

**Action: HC**

**235/19 POSSIBLE SET UP OF "GRAPEVINE"**

A copy of Grapevine was circulated at the meeting.

This is operated by emails and gets the information out to members of the public and there is no right of reply.

The only cost involved is the email service.

An example was given of £30.00 for a circulation of 2500 per month and £12.00 per month for 474.

After discussion, Cllr. J. Taunton commended this to the Chairman who agreed this should go to the next step with the agreement from the present Grapevine publishers.

**Action: JT**

**236/19 APPEAL ENFORCEMENT NOTICE**

An appeal has been made to the Secretary of State against an enforcement notice issued by DBC on 26 April 2018 regarding a raised parking pad at 14 The Coppins, Markyate.

The Parish Council **agreed** to uphold the decision.

**Action: Clerk**

**237/19** Public Bodies (Admissions to Meetings) Act 1960. That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the Press and Public be excluded during the items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

It was noted minute 217/19 was incorrect as the price quoted was for IT support only. Further quotations were presented to include support as follows:

- 1) To receive quotations for IT support and office computers.  
It was noted 4 quotations were requested and received

It was **RESOLVED** to accept the quotation from:

**a) Jam Crackers** at a cost of £1,950.96

Unsuccessful quotes:

**b) £2,016.00 + VAT**

**c) No IT support available**

**d) No IT support available**

- 2) To receive quotations for the painting and cleaning of the Village Clock.  
It was noted 4 quotations had been requested but only one received, one company was too busy and one did not respond. The fourth was unable to submit a quotation in time for this meeting.  
It was **RESOLVED** to delegate power to the Chairman and Clerk to agree the quotation when the second quotation is received, in order to apply for funding through the C/Cllr Locality Budget Scheme.

**Action: PB/Clerk**

**There being no further, the meeting closed at 8:45 pm**

**Next meeting: 5<sup>th</sup> March 2019**

After the meeting closed C/Cllr. Douris arrived at 8:47pm from a meeting at DBC to give a report as follows, which although not part of the meeting, the clerk was asked to record.

1. C/Cllr Douris noted he will be a Dugs Mugs on Saturday 9 February.
2. The lights in Hicks Road belong to the developers who will be getting these done.
3. All LED lighting will be adjusted to dim down at 11:00pm, turn off at 1:00am and on again at 5:00am. Phase 2 is on the way.
4. End February all interested parties will receive a formal consultation on the 20mph speed limit in the core of the village.

B/Cllr. H Chapman also arrived at 8:55pm from a meeting at DBC and gave the following report:

1. The transfer of cemetery land, there has been no further progress on this and B/Cllr. Chapman expressed his wish not to continue to liaise and report on this matter as this had been referred to the Law Society for mediation.
2. B/Cllr. Chapman will continue to chair the Cemetery Advisory Committee as he is the direct link with DBC for cemetery advice.

3. The cricket club lease, Markyate Parish Council will arrange for this to be drawn up and go with DBC on the 1999 lease which MPC agreed.  
The gate/footpath is noted as no man's land, the Legal Department at DBC will put plans forward before the new lease in two years when DBC will take ownership of the strip of land. Also required is confirmation from four residents who have crossed that path during the last 25 years. [HC/PB/RP/SP]

Signed: \_\_\_\_\_

**Date:** \_\_\_\_\_